



**City of Marshalltown
Public Works Division**
24 North Center Street
Marshalltown, IA
50158 PH: 641-754-5734
FX: 641-754-5793

APPLICATION FOR MOVING BUILDINGS

Iowa D.O.T. Permit Required Yes No
If Yes, Permit No.

Complete Section A and deliver to Public Works, 24 North Center Street,
Marshalltown, IA 50158 or email to: jreeder@marshalltown-ia.gov

A. APPLICATION: The undersigned hereby applies for a Building Moving Permit and states as follows:

Company Name		Telephone #	
Address		Fax #	
City, State, Zip		E-Mail	
Building/structure being moved			
Required:	The applicant must have satisfied all City Code requirements in accordance with Code Section 151.015 - 151.024.		
	Route Map/Traffic Control Attached	Proof of Liability Insurance	Fee
Origin Building Location		Destination Building Location	
Date to be moved		Time of Day	
Loaded Height	Loaded Width	Loaded Length	Gross Weight
Tractor Make		License Number	
Trailer		License Number	
Axle Loads		No. of Axles	
Escort Required	Yes	No	
Route to be traveled:			

The applicant hereby states that all the statements set out herein are true and correct and agrees to comply with all ordinances of the CITY OF MARSHALLTOWN, IOWA and the weight limits as required by the State of Iowa. The applicant further agrees that no property shall be interfered with, except with the written consent of the owner, and agrees to report any damage done to the CITY OF MARSHALLTOWN, IOWA.

The applicant assumes and agrees to pay all loss and damage to any property whatsoever, and injury or death to any person or persons whomsoever, including all costs and expenses incident thereto, however arising from and in connection with the move described in this application, or the failure of applicant or officers, agents, or employees of applicant to abide by or comply with any of the terms and conditions of the application, and the applicant forever indemnifies the CITY OF MARSHALLTOWN, IOWA against and agrees to save it harmless from any and all claims, demands, lawsuits, or liability for any such loss, damage, injury or death, costs or expenses, even though the CITY OF MARSHALLTOWN, IOWA, may have caused or contributed thereto.

Signed: on this _____ day of _____, 20____.	Applicant Name (Signature) X
	Applicant Name (Printed)

B. FEE SCHEDULE

___ Standard Permit: \$50

___ Permit for Load Exceeding Vehicle Weight Limits Shown Below: \$200

Single Axle - 20,000 pounds (10 tons); Tandem Axle - 34,000 (17 tons); Group of Axles - for less than 72,000 pounds (36 tons), refer to Table 1 in the Iowa Truck Information Guide produced by the Iowa DOT or All vehicles exceeding 72,000 pounds (36 tons)

C. APPROVAL

Approved By: _____ Date: _____

MOVING BUILDINGS

§ 151.015 PERMIT REQUIRED.

It shall be unlawful to move any building or structure not upon wheels as part of its original equipment or construction and not subject to licensing by any public authority into, upon, along or over any street, alley, avenue or public ground in the city without first having obtained a permit therefor.

(2013 Code, § 7-17) (Ord. 10838, passed 12-17-1965) Penalty, see § 151.999

§ 151.016 PERMIT APPLICATION.

(A) (1) Application for a permit for the moving of any building or other structure, as provided in §151.015, shall be made by the owner thereof to the Public Works Secretary with the payment of a fee set by resolution. Application must be made a minimum of ten business days prior to the move date. Applications are valid for only the specified move and for no more than 60-days if the initial move date is postponed for any reason. Notification of change in move date shall be made as soon as possible.

(2) A routing plan should be submitted with the application. The route approved shall be the shortest route compatible with the greatest public convenience and safety. A plan for traffic control and flaggers, if needed, shall also be submitted.

(2013 Code, § 7-18)

(B) As soon as possible after receipt of an application, routing plan, and traffic control plan for a permit required by § 151.015, the Public Works Secretary shall report the receipt of such to the Director of Public Works, the Building Official, the Chief of Police, and the Fire Chief.

(2013 Code, § 7-19)

(Ord. 10838, passed 12-17-1965; Ord. 14228, passed 4-14-1986; Ord. 15036, passed 2-14-2022)

§ 151.017 INSURANCE.

The moving of any building or structure under this subchapter shall be done and performed by a licensed building mover after presentation to the Public Works Secretary of a certificate of insurance meeting the requirements set forth in § 10.009 Minimum Insurance Requirements of the Code of Ordinances.

(2013 Code, § 7-20) (Ord. 10838, passed 12-17-1965; Ord. 14286, passed 2-27-1989; Ord. 15036, passed 2-14-2022)

§ 151.018 REPLACEMENT OF UTILITY LINES; APPROVAL.

The licensed building mover shall be responsible for the removal and replacement of any telephone, internet, cable, or electric light or power lines, and such licensed building mover or the applicant granted a permit shall pay all costs connected therewith. He or she shall also obtain the necessary or required permission from the state and/or county for moving such building or structure upon, across or along any primary road or highway.

(2013 Code, § 7-21) (Ord. 10838, passed 12-17-1965; Ord. 15036, passed 2-14-2022)

§ 151.019 SUPERVISION BY PUBLIC WORKS DIVISION.

The moving of any building or structure, as is provided in this subchapter, shall be under the Public Works Division, who is empowered to require the planking or other means of protecting any street paving, sidewalk or other public or private property from damage in connection with the moving of any such building or structure.

(2013 Code, § 7-22) (Ord. 10838, passed 12-17-1965; Ord. 15036, passed 2-14-2022)

§ 151.020 TIME LIMITS.

Any permit issued under this subchapter shall limit the time for the moving of any building or structure over the city streets and avenues, and the failure to accomplish such moving within the time limit provided in such permit shall be deemed a violation of this subchapter, and each additional day shall be considered a separate offense and shall be punishable accordingly. No building or similar structure shall be moved on a holiday or a Saturday or Sunday. Applicable building or similar structure moves shall take place between 30 minutes after sunrise and 30 minutes before sunset.

(2013 Code, § 7-23) (Ord. 10838, passed 12-17-1965; Ord. 15036, passed 2-14-2022)

§ 151.021 REMOVAL OF BUILDINGS REMAINING ON STREETS IN EXCESS OF FIVE DAYS.

If the building mover willfully or unnecessarily allows any building to remain upon any street or alley for a period of time in excess of five days, the city shall remove the building, either with its own facilities or by a hired house mover, and any and all expense thereof shall be charged to the applicant and the house mover engaged by him or her and be collectible against the house mover.

(2013 Code, § 7-24) (Ord. 10838, passed 12-17-1965)

§ 151.022 DISCONNECTION OF UTILITIES.

The owner of any lot or parcel of ground from which a building or structure is being moved, if served with utilities at its old location, shall disconnect such utilities in accordance with the requirements set forth by each utility.

(2013 Code, § 7-25) (Ord. 10838, passed 12-17-1965)

§ 151.023 RIGHT OF CITY TO DENY APPLICATION.

The Public Works Director may deny an applicant the right to move any building or structure when it appears that there is no feasible route available for such moving or that the possible damage to the public streets or abutting city or private property will be substantially damaged or irreparable. If the license is denied, the applicant may appeal to the City Council by the procedure provided in § 110.003 of this Code of Ordinances.

(2013 Code, § 7-26) (Ord. 10838, passed 12-17-1965; Ord. 15036, passed 2-14-2022)

§ 151.024 ADDITIONAL PROVISIONS.

This subchapter shall be in addition to the provisions of the Building Code and of Ch. 156 of this code of ordinances with the regard to the moving of any building or structure within the city.

(2013 Code, § 7-27) (Ord. 10838, passed 12-17-1965)