

MARSHALLTOWN

— I O W A —

October 14, 2022

Re: Rental Housing Inspection Program – Proposed Changes effective January 2023

Dear Rental Property Owner

On October 10, 2022, the Marshalltown City Council directed staff to move forward with proposed changes to the Rental Inspections Program. A community of our size is required under State Code to administer a program and have an adopted code. With anticipated staffing changes and budget considerations, the City began discussing changes a year ago as part of the City's strategic plan, and we are now proposing to make the following changes effective January 1, 2023, pending Council approval:

- Adopt the 2021 International Property Maintenance Code (IPMC) by reference with amendments and exceptions as our rental housing code effective 1/1/2023. This code is available online to view with the ICC <https://codes.iccsafe.org/content/IPMC2021P2> Ordinance approval will be before the City Council November 14th, 28th and December 12th. Regular meetings are held at 5:30 PM in the Council Chambers at 10 W State Street and the public is welcome to attend. The proposed ordinance will be available as part of the November 14th agenda packet. To view agenda postings, visit www.marshalltown-ia.gov/agendacenter
- Issue a Request for Proposal (RFP) for Rental Housing Inspection Services. The RFP was posted October 13th and is available for viewing on the City website at www.marshalltown-ia.gov/Bids.aspx Proposals will be due on November 2nd, with a recommendation at the November 14th Council meeting. If awarded, a contracted firm will perform regular inspections and assist the City with other program requirements as needed.
- Adopt a new fee schedule for rental housing inspection program fees based on the awarded contract and changes to the program as a result of adopting the IPMC. Proposed fees will be presented in December to the City Council for approval on December 12th.

During this time if you, as a rental property owner, have any questions regarding the proposed changes or code questions for staff to review as part of an ordinance adoption, please contact me at 641-754-5756 or via e-mail at mshpohnheimer@marshalltown-ia.gov.

Sincerely,



Michelle Spohnheimer
Housing & Community Development Director

Housing & Community Development

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The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.