

EQUAL OPPORTUNITY POLICY STATEMENT

MARSHALLTOWN

IOWA

DATE: 06/27/2022

It is the policy of the City of Marshalltown to provide equal opportunity to all employees, applicants and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped and to administer its programs in a manner that does not discriminate against any person because of race, creed, color, religion, sex, national origin, disability, age, familial status, political affiliation, citizenship or sexual orientation.

The City of Marshalltown has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the Human Resources Director's responsibility. The City of Marshalltown will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the City of Marshalltown. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administer by the City of Marshalltown because of race, creed, color, religion, sex, national origin, age, disability, political affiliation, sexual orientation, or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the Human Resources Director, who can be contacted at 641-754-5704.

This Equal Opportunity Policy of the City of Marshalltown shall be posted in conspicuous places within the facility, distributed to all employees, contractors and to the persons of all advisory and policy-making groups.

Contact Name: Jill Petermeier, Human Resources Director

Office: Human Resources Department

Address: 24 North Center Street

City/State/Zip: Marshalltown, IA 50158

Phone Number: 641-754-5704

Hours: 8:30 AM – 4:30 PM Monday-Friday

Authorizing Official Signature: Joel T.S. Greer

Authorizing Official Name: Joel T.S. Greer

Authorizing Official Title: Mayor

Date of Approval: 6/28/22