

# Important Information for Rental Property Owners

## 2022 Rental Registration Information

### Rates per tax parcel:

1<sup>st</sup> unit - \$40.00

2<sup>nd</sup> unit – \$32.00

3<sup>rd</sup>-12<sup>th</sup> unit: \$25.00/unit

13<sup>th</sup> unit plus: \$20.00/unit

### Important Date:

Payment is due to the office by Thursday, **May 19, 2022** at 3:30 PM

*Payments which are not received by the 19th of May will be charged a late fee and interest according to City policy.*

## Building Inspections

Following the retirement of the Building Official the City has contracted building inspection services with V&K, Inc. 515-850-2980

## Smoke Detectors and Carbon Monoxide Detectors Required

If you have questions about placement or the allowable devices, please contact the rental inspectors.

**HUD Lead Hazard Reduction Grant Funding is Now Available for rental properties with or without children. Contact Esmeralda at 641-754-6583**

### It is illegal to discriminate based on the following protected classes:

- race
- color
- sex
- national origin
- mental disability
- physical disability
- familial status (presence of children in the home).
- sexual orientation
- gender identity
- religion



Iowa Civil Rights Commission

<http://www.iowa.gov/government/crc>

Please contact our office before making any changes at your rental property such as installing new windows, removing doors, adding walls, etc., to ensure you are meeting code requirements and do not have to redo your updates. Reminder always work with licensed professionals when it comes to Electrical, Gas and Plumbing updates.

Did you know you can list your rental at [iowahousingsearch.org](http://iowahousingsearch.org) that is sponsored by Iowa Finance Authority.

## How to contact us - [www.marshalltown-ia.gov/rental](http://www.marshalltown-ia.gov/rental)

Michelle Spohnheimer, Director - 641-754-5756 x 3100 - [mospohnheimer@marshalltown-ia.gov](mailto:mospohnheimer@marshalltown-ia.gov)

Joan Helm, Rental Inspector – 641-754-6582 x 3104 or cell 641-750-2943 – [jhelm@marshalltown-ia.gov](mailto:jhelm@marshalltown-ia.gov)

Becky Deemer, Rental Inspector – 641-754-6582 x 3105 or cell 641-750-3081 – [bdeemer@marshalltown-ia.gov](mailto:bdeemer@marshalltown-ia.gov)

Esmeralda Armas, Administrative Assistant (Habla Español) – 641-754-6583 x 3109 – [earmas@marshalltown-ia.gov](mailto:earmas@marshalltown-ia.gov)

Marshalltown Fire Department – 641-754-5751 – [drierson@marshalltown-ia.gov](mailto:drierson@marshalltown-ia.gov)

Electrical Inspections – 641-750-1652 – [cityelectrician@marshalltown-ia.gov](mailto:cityelectrician@marshalltown-ia.gov)

Building Inspections – 641-754-5737 – [bldginsp@marshalltown-ia.gov](mailto:bldginsp@marshalltown-ia.gov) V&K, Inc. – 515-850-2980

Geri Larson, Housing Administrator (Section 8) – 641-754-5756 x 3101 – [glarson@marshalltown-ia.gov](mailto:glarson@marshalltown-ia.gov)

Joe Trowbridge, Nuisance/Code Enforcement – 641-754-5759 x 3110 – [nuisance@marshalltown-ia.gov](mailto:nuisance@marshalltown-ia.gov)