

**Marshalltown Public Library
Board of Trustees
September 21, 2021**

Members present: Jim Lowrance, Allan Thoreson, Judy Lindholm, Tonya Gaffney, Ruzan Morrison, Maureen Lyons

Absent: Chad Hammar

Staff: Katie Fink, Joa LaVille, Sarah Rosenblum

President Tonya Gaffney called the meeting to order at 5:00pm.

Minutes of the August 17, 2021 meeting were approved as written.

Operating Bills: It was moved/seconded (Lyons/Morrison) to approve the bills. Approved.

Statistics: The statistics help support that the library is more than just a building. The digital statistics show how numbers have been influenced by the pandemic.

Old Business:

--Public Art: Sarah will speak with Amber Danielsen and report that the library continues to be interested in internal art work or sculpture, but not an outside mural.

New Business:

A: Library Board Roster Update: The roster of board members is prepared by the city. If a board member steps down before a completed term, a new person will be appointed to fill and complete the term.

Current members and their terms:

Tonya Gaffney	6/30/2024	Chad Hammar	6/30/2025
Judy Lindholm	4/11/2022	Jim Lowrance	7/1/2023
Maureen Lyons	6/30/2025	Ruzan Morrison	9/1/2027
Allan Thoreson	6/30/2023		

B: 2022 Calendar: It was agreed to leave the December meeting on December 20. Members may join via OWL if out of town. It was moved/seconded (Lindholm/Lowrance) to approve the 2022 calendar. PASSED.

C: Mobile Vehicle Update: RFP's are due this Friday. The consultant believes there will be 3-4 responses. He will recommend a vendor and then a special board meeting will be called to vote on the vendor. That decision will go to the City Council for their "blessing."

D: Staff updates: Cass Fisher and Stacie Sorenson have been hired as library clerks. Luis Alcaraz, a current clerk, has been promoted to Library Assistant I.

E: Staff Reports:

Katie: The book sale made about \$2500 and many became new members of the Friends of the Library.

Joa: Joa gave an overview of Beanstack, the on-line reading challenge tool we have been using. There were 553 summer reading Beanstack participants (270 last year). 6th grade field trips will be starting and students will only be at the library on Tuesdays. Masks will be required of the students when they are here.

F: Director's Report:

--The library is now a Test Iowa site. The tests may be picked up at the library free of charge. Curbside pickup is being encouraged.

--The recent Iowa Humanities program on POW camps in Iowa had a good turnout. This is leading up to the Holocaust exhibit that will be at the library in March.

--Staff members are still wearing masks and patrons are encouraged to wear them although they currently are not required.

--Traffic between 9:00 and 10:00 is increasing. There are still few between 6:00 and 7:00.

--The café is nearing completion for use by teens and tweens.

--Shelves in the teen area have been shifted

--A maintenance team from Oakland, CA is coming to do a diagnostic test in the Everbright Light display. (Eleanor Handorf memorial)

--There are still a few Derecho repairs to be done.

Public Comment: There was no public comment.

The next meeting will be October 19, 2021 at 5:00pm.

The meeting was adjourned at 5:58pm.