

Marshalltown Public Library
Board of Trustees
July 19, 2022

Members Present: Ashtyn Beek, Judy Lindholm, Maureen Lyons, Ruzan Morrison, Kevin Pink
Absent: Tonya Gaffney, Jim Lowrance
Staff: Katie Fink

Welcome to Ashtyn Beek, who has filled the vacancy following Allan Thoreson's retirement.

Secretary, Judy Lindholm, called the meeting to order at 5:00pm.

The minutes of the June 21, 2022, meeting were approved as written.

Operating Bills: Some notable and sizable bills include roof repair and renewal of some databases. It was moved/seconded (Lyons/Beek) to approve the bills. Passed.

Statistics: On-line checkouts continue to increase. June programs in the youth department are big in numbers and include 388 in attendance for storytimes, 400 for the Insect Zoo and big turnouts at assorted summer camps. Adult participation has been good for various adult programs.

Old Business: The bookmobile should be ready at the end of September. The position of Outreach Coordinator has been posted and interviews will take place in August.

New Business:

A: Election of officers: It was moved/seconded (Lindholm/Pink) to elect Tonya Gaffney as president. It was moved/seconded (Lindholm/Lyons) to elect Kevin Pink as vice president and it was moved/seconded (Lyons/Beek) to elect Judy Lindholm as secretary. All officers were unanimously elected for the 2022-23 year.

B: Circulation Policy Review: The main change in the policy is that overdue fines have been eliminated. Charges for lost and damaged materials still remain in effect. Items will now be declared LOST after 10 days, giving the user 9 weeks plus 10 days to return items. Added information to the policy includes that a request to delete an account must come from the account holder, unless deceased. It was moved/seconded (Lyons/Morrison) to approve the changes in the circulation policy. Passed. Note: Ruzan asked if a copy of the original policy could be provided with the changes noted.

C: Staff Reports:

Katie:

-- The Friends of the Library annual book sale was held and earned \$3049.00. There were 30 new FOL memberships on Friends' Preview Night.

--Peg Edwards has been hired as a library clerk.

--Applications for the Outreach Coordinator will be reviewed the first week of August.

--Youth and Adult programs are continuing throughout the summer. Most of the youth programs have been on the west lawn, with the exception of the Insect Zoo and the Blank Park Zoo.

--Feedback about the elimination of fines has been good, with no negative comments.
--As digital use increases, the cost for providing these items also is increasing. Luckily, the Friends of the Library has contributed to the digital budget. An additional \$5000 has been added from the city budget and \$15,000 has been given by the Friends. (Information: the library pays a flat fee for Libby, but it pays Hoopla a fee for each circulation.)

Public Comment: There was no public comment.

The next meeting will be August 16, 2022, at 5:00 pm.

The meeting was adjourned at 5:20pm.