

Library Board Minutes: May 18, 2021  
(ZOOM Meeting)

Board Members Attending: Tonya Gaffney, Ruzan Morrison, Judy Lindholm, Allan Thoreson, Maureen Lyons, Anders Carlson, Jim Lowrance

Staff: Sarah Rosenblum (Library Director), Joa LaVille, Katie Fink, Marlene Egleston, Jessica Ruiz, Debbie VanGundy

Guests: Gary Thompson (Council Member), Mike Ladehoff (Council Member), Jessica Kinser (City Administrator)

President called the meeting to order at 5:00 p.m.

Minutes of the April 20, 2021 meeting were approved. Maureen Lyons made a motion and Jim Lowrance seconded the motion to approve. There were no additions or corrections.

Operating Bills: Judy Lindholm made a motion and Maureen Lyons seconded the motion to approve bills paid in May.

Old Business:

- Deleted books – are discarded, place on free table or added to FOL ongoing book sale.
- Statistics links are on the agenda.
- Amber Danielson will attend the meeting in July to talk about public art.

New Business:

June board meeting will be in person – will try to take a new photo.

Services Update

- Opened east doors.

- Microfilm and word processing stations are available.

- More tables and chairs are now available.

- Re-opening small meeting rooms – first-come, first-served basis.

- Masks – required for visitors, will keep mandate in place until “tipping point”

- Café – will explore putting computers there for teen use.

Subcommittee report – concierge desk discontinued.

Staff update – Brooklynn Coburn and Diana Espinoza have been hired as Library Clerks.

- Still interviewing for Library Assistant 1 positions.

Patrons are happy that we are open on Sundays.

Looking towards getting back to being open seven days a week. Will start transitioning to

- Saturdays and Sundays being open 1p to 5pm after Labor Day.

Mobile Outreach Vehicle

- State Library Grant - \$5000 may be awarded for the bookmobile.

- Donations are being received in honor of Ellen Harbaugh.

## Staff Reports

- Katie - Training new hires.  
Adult Summer Reading program.  
Setting up new staff computers.  
Yoga on the lawn in July.
  
- Joa - Working on summer reading program –Beanstack Challenge.  
Emerson Stem Challenge in August.  
Healthy Family Fair June26 at the library.  
CAPS and Police Department plan to participate.  
Training on Beanstack.  
Hiring/training new employees.  
New Vista AmeriCorps intern.  
Developing a policy regarding supervised visitations at the library.  
Bobcat University and Summer Blast programs will be held at the library.

## Director's Report:

The County Health Nurse will offer pop-up vaccination clinics at the library.  
Hosted the Police Department for strategic planning meeting.  
Partnering with Geoff Hubbard on Emerson donation of art to be sold to benefit Parks and the Library.  
Now giving weekly reports to City Council  
Trying to have a manager on site at all times to handle any issues that might arise.

## Public Comment:

Jessica Kinser asked questions about current library hours.

The next meeting will be on June 15, 2021 at 5pm at the library

Meeting adjourned 5:50pm