

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
FEBRUARY 13, 2023, 5:30 PM**

Public Participation in a City Council Meeting:

The public may comment on any item on the agenda while that item is being discussed. Public Comment is to address the Mayor and City Council on topics not on the agenda. To comment, come to the microphone, state your name and address, limit comments to 3 minutes or less, and address the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. APPROVE LIQUOR LICENSE RENEWALS

- o Dollar General #4206, 2413 S Center St
- o Vaughn's Pub, 22 N 1st Ave
- o The 918, 918 N 4th Ave

2. APPROVE MINUTES 01/23/23 AND 01/30/23 MEETINGS AND BILL LIST \$2,053,276.66

Documents:

[2023-01-23 SIGNED Council Minutes.pdf](#)
[2023-01-30 SIGNED Council Minutes.pdf](#)
[2023-02-13_BILL LIST Summary.pdf](#)
[2023-02-13_BILL LIST Detail.pdf](#)

3. APPROVE CIVIL SERVICE NEW HIRE LISTS

- o [Police Officer -New Hire List](#)
- o [Firefighter - New Hire List](#)
- o [WPCP Operator - New Hire List](#)
- o [Street Maintenance Worker - New Hire List](#)
- o [Sewer Maintenance Worker - New Hire List](#)

Documents:

[2023-02-13_CONSENT_Civil Service-Police Officer.pdf](#)
[2023-02-13_CONSENT_Civil Service-Fire Fighter.pdf](#)
[2023-02-13_CONSENT_Civil Service-WPCP Operator.pdf](#)
[2023-02-13_CONSENT_Civil Service-Street Maintenance Worker.pdf](#)
[2023-02-13_CONSENT_Civil Service-Sewer Maintenance Worker.pdf](#)

4. APPROVE DECEMBER 2022 FINANCIAL STATEMENTS

Documents:

[December 2022 Financials Memo.pdf](#)
[December 2022 Financial Statements.pdf](#)

5. RECEIPT OF BUILDING & TRADE PERMIT REPORT - JANUARY 2023

Documents:

[0123.pdf](#)

6. RESOLUTION 2023-019 APPROVING RECURRING SOFTWARE SERVICES CONTRACT FOR HOUSING PROGRAM ADMINISTRATION WITH MRI SOFTWARE LLC

Documents:

[2023-02-13_2023-019_RES Approving MRI Software Contract.pdf](#)
[2023-02-13_2023-019_MEMO Approving MRI Software Contract.pdf](#)

[2023-02-13_2023-019_MRI Contract_X550999 City of Marshalltown.pdf](#)

7. RESOLUTION 2023-020 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS

Documents:

[2023-02-13_2023-020_Resolution Setting PH for Sale of Vacant Lots.pdf](#)
[2023-02-13_2023-020_Bid Tab Vacant Lots.pdf](#)

8. RESOLUTION 2023-021 SETTING PUBLIC HOURS FOR THE COMPOST FACILITY

Documents:

[2023-02-13_2023-021_Resolution to Set Compost Hours.pdf](#)
[2023-02-13_2023-021_Memo Compost Hours - 2023_23 02 13.pdf](#)

9. RESOLUTION 2023-022 DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING DISPOSAL THEREOF FROM THE STREET DIVISION OF THE PUBLIC WORKS DEPARTMENT

Documents:

[2023-02-13_2023-022_Resolution Declaring Street Surplus.pdf](#)

10. RESOLUTION 2023-023 APPROVING CITY FEE SCHEDULE

Documents:

[2023-02-13_2023-023_Resolution Approving City Fee Schedule.pdf](#)
[2023-02-13_2023-023_Memo Park and Recreation Fee Increases.pdf](#)
[2023-02-13_2023-023_MASTER Fee Schedule 02-13-23.pdf](#)

11. RESOLUTION 2023-024 APPROVING APPLICATIONS FOR TAX ABATEMENT WITHIN APPROVED URBAN REVITALIZATION AREAS OF THE CITY OF MARSHALLTOWN, IOWA

Documents:

[2023-02-13_2023-024_Resolution Approving Tax Abatement Applications.pdf](#)
[2023-02-13_2023-024_Tax Abatement Applications.pdf](#)

12. RESOLUTION 2023-025 TO CERTIFY THE SCHEDULE OF SPECIAL ASSESSMENTS AGAINST PROPERTIES WITH UNPAID BILLS FOR COLLECTION WITH PROPERTY TAXES

Documents:

[2023-02-13_2023-025_Resolution to Certify Special Assessment Schedule.pdf](#)
[2023-02-13_2023-025_Special Assessment Schedule.pdf](#)
[2023-02-13_2023-025_Public Notice of Filing of the Sch of Assessments.pdf](#)

13. RESOLUTION 2023-026 DECOMMISSIONING BUSINESS & PROFESSIONAL WOMEN'S CLUB (BPW) PARK AND AUTHORIZING THE DISPOSAL OF THE PROPERTY

Documents:

[2023-02-13_2023-026_Resolution Decommissioning BPW Park.pdf](#)
[2023-02-13_2023-026_Memo Decommissioning BPW Park.pdf](#)
[2023-02-13_2023-026_BPW Deed Record 1954.pdf](#)
[2023-02-13_2023-026_Beacon-Marshall County, IA - Report_8418-26-427-005.pdf](#)

14. RESOLUTION 2023-027 DECOMMISSIONING LAWRENCE PARK AND AUTHORIZING THE DISPOSAL OF THE PROPERTY

Documents:

[2023-02-13_2023-027_Resolution Decommissioning Lawrence Park.pdf](#)
[2023-02-13_2023-027_Memo Decommissioning Lawrence Park.pdf](#)
[2023-02-13_2023-027_Res 1966-10964 Approving and Accepting Deed 08.15.1966.pdf](#)

15. RESOLUTION 2023-028 APPROVING CONTRACT CHANGE ORDER #4 AND #7 FOR THE 4TH AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, AN INCREASE OF \$31,490.00 AND \$19,685.75

Documents:

[2023-02-13_2023-028_Resolution Approving CO4 and CO7 SMW17001.pdf](#)
[2023-02-13_2023-028_Memo CO4 4th and Meadow Ln Storm Sewer.pdf](#)
[2023-02-13_2023-028_SMW17001 CO-4 with Summary Signed.pdf](#)
[2023-02-13_2023-028_Memo CO7 4th and Meadow Ln Storm Sewer.pdf](#)

G. RESOLUTIONS

1. RESOLUTION 2023-029 TERMINATING THE 28E AGREEMENT WITH THE MARSHALL COUNTY COMMUNICATIONS COMMISSION FOR THE USE OF SPACE AT 909 SOUTH 2ND AVENUE AND AUTHORIZING NEGOTIATION OF A NEW LEASE

Documents:

[2023-02-13_2023-029_Resolution Terminating MCCC Facility Lease.pdf](#)
[2023-02-13_2023-029_MCCC Rental Rate.pdf](#)
[2023-02-13_2023-029_28E Agreement MCCC.pdf](#)

2. PUBLIC HEARING AND RESOLUTION 2023-030 APPROVING MAXIMUM PROPERTY TAX DOLLARS RELATING TO AFFECTED PROPERTY TAX LEVIES FOR THE BUDGETED FISCAL YEAR ENDING JUNE 30, 2024

Documents:

[2023-02-13_2023-030_Resolution Approving Max Property Tax Dollars FY24.pdf](#)
[2023-02-13_2023-030_Memo for PH for Maximum Property Tax Levy Dollars.pdf](#)
[2023-02-13_2023-030_Notice of PH Max Prop Tax Levies.pdf](#)
[2023-02-13_2023-030_DRAFT Certification of Property Taxes 01.30.23.pdf](#)

3. PUBLIC HEARING FOR THE STATUS OF FUNDING UPDATE FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COVID GRANT PROGRAM FOR THE MARSHALLTOWN FOOD PANTRY PROJECT

H. DISCUSSION

1. REQUEST FOR TIF FOR DOWNTOWN PHARMACY PROJECT

Documents:

[Memo - TIF Request Downtown Pharmacy.pdf](#)
[5873 - Mtown Pharmacy Concept Plan 08-16-2022.pdf](#)
[TIF Scenario Downtown Pharmacy.pdf](#)

2. CENTER STREET VIADUCT PROJECT

Documents:

[2023-02-13_DISCUSSION2_Memo Center St Viaduct_23 02 13.pdf](#)

3. BUDGET ITEMS

3.1. CASH BALANCES FY22 THROUGH FY24

Documents:

[Cash Balances FY22 thru FY24.pdf](#)

3.2. SPECIAL REVENUE FUNDS

Documents:

[2023-02-13_Memo Special Revenue Funds FY24.pdf](#)
[Budget Comparison For Special Revenue Funds.pdf](#)
[LOST detail FY23 and FY24 Feb 13 2023.pdf](#)
[TIF Budgets by URAs for FY23 and FY24 Feb 13 2023.pdf](#)

3.2.1. DISCUSSION: USE LOCAL OPTION SALES TAX FOR DEFICIT IN FUND 183 ECONOMIC DEVELOPMENT INCENTIVE

Documents:

[Memo to request LOST cover Fund 183 EDI deficit.pdf](#)

3.3. CAPITAL FUNDS

Documents:

[2023-02-13_Memo Capital Fund Budgets FY24.pdf](#)
[Budget Comparison For Capital Funds.pdf](#)

3.4. ENTERPRISE FUNDS

Documents:

[2023-02-13_Memo Enterprise Funds Budget FY24.pdf](#)
[Budget Comparison For Enterprise Funds.pdf](#)

3.5. TRANSFERS BETWEEN FUNDS

Documents:

[Transfers for FY23 and FY24 for Council Feb 13 2023.pdf](#)

3.6. UPDATE OF GENERAL FUND 001 AND DISCUSS ACTION ON FY23 DEFICIT

Documents:

[Memo for General Funds update for FY23 and](#)

I. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

