

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
NOVEMBER 14, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

E. **CONSENT AGENDA**

1. **APPROVE MINUTES 10/24/22 MEETING AND BILL LIST**
\$3,326,800.00

Documents:

[2022-10-24 SIGNED Council Minutes.pdf](#)
[2022-11-14_BILL LIST Summary.pdf](#)
[2022-11-14_BILL LIST Detail.pdf](#)

2. **APPROVE LIQUOR LICENSE RENEWAL - EAST SIDE LIQUOR & GROCERY, 1116 E NEVADA ST (WITH OWNERSHIP UPDATE)**
3. **Receipt Of Building Permit Report, October 2022**

Documents:

[1022.pdf](#)

4. APPROVE AUGUST 2022 FINANCIAL STATEMENTS

Documents:

[August 2022 Financials Memo.pdf](#)
[August 2022 Financial Statements.pdf](#)

5. RESOLUTION 2022-292 APPROVING A LEASE AGREEMENT WITH THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT FOR THE USE OF LAND AS A CITY PARK

Documents:

[2022-11-14_2022-292_Resolution Approving Arnold Park Lease.pdf](#)
[2022-11-14_2022-292_Memo Arnold Park Lease.pdf](#)
[2022-11-14_2022-292_Arnold Park Lease Agreement.pdf](#)
[2022-11-14_2022-292_Resolution 1954-8648 Arnold Park Lease 5 yr.pdf](#)
[2022-11-14_2022-292_Parks and Rec Master Plan Service Area.pdf](#)

6. RESOLUTION 2022-293 APPROVING LEASE BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND MARSHALLTOWN SOFTBALL ASSOCIATION, INC

Documents:

[2022-11-14_2022-293_Resolution Approving Lease Agreement Marshalltown Softball Association.pdf](#)
[2022-11-14_2022-293_Lease Agreement MSA.pdf](#)

7. RESOLUTION 2022-294 AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR STUMP REMOVAL AND ASH TREE REMOVAL FROM CITY PARKS AND RIGHT-OF-WAY

Documents:

[2022-11-14_2022-294_Resolution Approving LOST for Ash Tree and Stump Removal.pdf](#)
[2022-11-14_2022-294_MEMO Stump and Ash Tree Removal 2022-2023.pdf](#)

8. RESOLUTION 2022-295 AUTHORIZING THE CITY OF MARSHALLTOWN TO REQUEST ASSIGNMENT OF A TAX CERTIFICATE FOR 411 WEST LINN STREET, PARCEL 8418-35-105-006, HELD BY MARSHALL COUNTY

Documents:

[2022-11-14_2022-295_Resolution Requesting Tax Certificate 411 W Linn St.pdf](#)
[2022-11-14_2022-295_Memo Tax Certificate 411 W Linn St.pdf](#)

9. RESOLUTION 2022-296 APPROVING THE PURCHASE OF 8 NORTH 5TH AVENUE

Documents:

2022-11-14_2022-296_Resolution Approving Purchase 8 N 5th Ave.pdf
2022-11-14_2022-296_Memo Purchase 8 N 5th Ave.pdf
2022-11-14_2022-296_Real Estate Purchase Agreement.pdf

10. RESOLUTION 2022-297 APPROVING THE PURCHASE OF PARCEL 8318-10-279-004 IN THE 2500 BLOCK OF SOUTH 6TH STREET

Documents:

2022-11-14_2022-297_Resolution Approving Purchase 2500 S 6th St.pdf
2022-11-14_2022-297_Memo Purchase 2500 S 6th St.pdf
2022-11-14_2022-297_Real Estate Purchase Agreement.pdf

11. RESOLUTION 2022-298 APPROVING A QUIT CLAIM DEED TO ESTABLISH CITY OWNERSHIP OF A VACATED ALLEY

Documents:

2022-11-14_2022-298_Resolution Approving Quit Claim Deed for Alley.pdf
2022-11-14_2022-298_Memo QCD 918 S 11th Vacated Alley.pdf
2022-11-14_2022-298_QCD - 918 S. 11th Avenue - Vacated Alley - City to City (SCL 11.8.22).pdf
2022-11-14_2022-298_Ordinance 8523 Dated 07-28-1953.pdf
2022-11-14_2022-298_Resolution 1953-8526 Providing Sale and Conveyance Vacated Alley 08-03-1953.pdf

12. RESOLUTION 2022-299 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED BUT UNCONVEYED ALLEY TO 918 SOUTH 11TH AVENUE

Documents:

2022-11-14_2022-299_Resolution Setting PH to Convey Alley to 918 S 11th Ave.pdf
2022-11-14_2022-299_Memo QCD 918 S 11th Vacated Alley.pdf
2022-11-14_2022-299_Ordinance 8523 Dated 07-28-1953.pdf
2022-11-14_2022-299_Resolution 1953-8526 Providing

13. RESOLUTION 2022-300 SETTING A PUBLIC HEARING FOR A MARSHALLTOWN COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT AND REVIEW OF THE APPLICATION FOR HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DERECHO DISASTER FUNDS

Documents:

[2022-11-14_2022-300_Resolution Setting PH CDBG Derecho Disaster Funds.pdf](#)
[2022-11-14_2022-300_Memo PH for CDBG Derecho Disaster Funds.pdf](#)
[2022-11-14_2022-300_Public Hearing Notice CDBG Derecho Disaster Funds.pdf](#)

14. RESOLUTION 2022-301 SETTING A DATE OF MEETING AT WHICH IT IS PROPOSED TO APPROVE A DEVELOPMENT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC., INCLUDING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS FOR THE FACADE IMPROVEMENT PROGRAM

Documents:

[2022-11-14_2022-301_Set Date Dev Agmt AA \(Facade\) \(Marshalltown-50 2022\)-v1.pdf](#)
[2022-11-14_2022-301_MCBD Facade Agreement \(Marshalltown 50 2022\)-v1.pdf](#)
[2022-11-14_2022-301_Memo MCBD Facade Agreement.pdf](#)

15. RESOLUTION 2022-302 APPROVING AMENDMENT NUMBER 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WHKS & CO. FOR COMMERCIAL DEMOLITION PLAN AND SPECIFICATION PREPARATION AND OBSERVATION AND TESTING

Documents:

[2022-11-14_2022-302_Resolution WHKS Amendment 2 Commercial Demos.pdf](#)
[2022-11-14_2022-302_Memo WHKS Amendment No. 2.pdf](#)
[2022-11-14_2022-302_WHKS Amendment No. 2 Professional Services Agreement.pdf](#)

16. RESOLUTION 2022-303 APPROVING CONTRACT CHANGE ORDER #4 FOR THE EDGEWOOD EXTENSION PROJECT #STR19003, A DECREASE OF \$123,747.11

Documents:

[2022-11-14_2022-303_Resolution Approving CO4](#)

Edgewood Ext STR19003.pdf
2022-11-14_2022-303_Memo - STR 19-003 Edgewood
Change Order.pdf
2022-11-14_2022-303_Plan Sheet 24 inch Watermain
Culvert Crossing10.21.22.pdf
2022-11-14_2022-303_CO4 Decrease Edgewood
Extension.pdf
2022-11-14_2022-303_Water Main Stored Material
Invoices.pdf

17. RESOLUTION 2022-304 APPROVING THE FY22 ANNUAL URBAN
RENEWAL REPORT FOR THE CITY OF MARSHALLTOWN

Documents:

2022-11-14_2022-304_Resolution Annual Urban Renewal
Report FY22.pdf
2022-11-14_2022-304_Memo Annual Urban Renewal
Report for FY2022.pdf
2022-11-14_2022-304_Annual Urban Renewal Report for
Fiscal Year 2022.pdf
2022-11-14_2022-304_TIF Cash Balances FY22 for
Council.pdf

F. REPORTS

1. Tourism Update - John Hall, CEO, Marshalltown Area Chamber Of
Commerce

Documents:

2022-11-14_REPORTS_Marshalltown Area Chamber of
Commerce Tourism Update.pdf

G. RESOLUTIONS

1. RESOLUTION 2022-305 AWARDDING GENERAL OBLIGATION
CORPORATE PURPOSE BONDS, SERIES 2022A

Documents:

2022-11-14_2022-305_Sale Only GO CP LA Series 2022A
(Marshalltown 51) 2022-v4.pdf
2022-11-14_2022-305_Memo to award bonds for 2022A
and 2022B.pdf

2. RESOLUTION 2022-306 AWARDDING TAXABLE GENERAL
OBLIGATION PROPERTY RESTORATION BONDS, SERIES 2022B

Documents:

2022-11-14_2022-306_Sale Only Taxable GO Prop
Restoration Series 2022B (Marshalltown 51) 2022-v3.pdf
2022-11-14_2022-306_Memo to award bonds for 2022A
and 2022B.pdf

3. RESOLUTION 2022-307 APPROVING PROFESSIONAL SERVICES AGREEMENT FOR RENTAL HOUSING INSPECTION SERVICES WITH SAFE BUILDING, LLC

Documents:

[2022-11-14_2022-307_Resolution Agreement for Rental Inspection Services.pdf](#)
[2022-11-14_2022-307_MEMO_Rental Inspection Program_Contract.pdf](#)

4. RESOLUTION 2022-308 APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR \$653,938 WITH BOLTON AND MENK FOR DESIGN SERVICES FOR THE RECONSTRUCTION OF EAST MAIN STREET AND PORTIONS OF CENTER STREET

Documents:

[2022-11-14_2022-308_Resolution Approving Bolton and Menk Agreement Reconstruction E Main.pdf](#)
[2022-11-14_2022-308_Agreement for Professional Services-Main St Reconstruction.pdf](#)

5. RESOLUTION 2022-309 SETTING A DATE OF MEETING AT WHICH IT IS PROPOSED TO APPROVE A DEVELOPMENT AGREEMENT WITH MARSHALLTOWN COMPANY, INCLUDING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS

Documents:

[2022-11-14_2022-309_Set Date Dev Agmt AA \(MC\) \(Marshalltown-46 2021\)-v3.pdf](#)
[2022-11-14_2022-309_Memo Marshalltown Co Dev Agreement.pdf](#)
[2022-03-28_2022-092_SIGNED Resolution of Intent \(Marshalltown Company\) \(Marshalltown 46 2022\)-v1.pdf](#)

H. ORDINANCES

1. ORDINANCE 15053 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 117 JUNK DEALERS AND PAWNBROKERS

2ND READING

Documents:

[2022-11-14_ORD 15053_Amend CH 117 Secondhand, Itinerant Dealer, Pawnbrokers.pdf](#)

2. ORDINANCE 15054 TO REPEAL CHAPTER 152: HOUSING CODE OF THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA AND TO ADOPT BY REFERENCE THE

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE WITH AMENDMENTS

- 1st Reading 11/14
- 2nd Reading 11/28
- 3rd Reading 12/12
- Proposed Effective Date 1/1/2023

Documents:

[2022-11-14_ORD 15054_CH 152 Housing Code Amendment.pdf](#)
[2022-11-14_MEMO_15054_Housing Code Adoption.pdf](#)

I. **DISCUSSION**

1. **DISCUSSION - MCBBD Request For Fiscal Year 2024 Funding**

Documents:

[Council_11-14-22.pdf](#)

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURNMENT**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov