

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
OCTOBER 25, 2021, 5:30 PM

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Years Of Service - October

Jose Pena Gutierrez-5 years; Robb Pippin-10 years; Sarah Rosenblum-10 years; Michael Tupper-10 years

F. **CONSENT AGENDA**

1. APPROVE MINUTES 10/11/21 MEETING AND BILL LIST
\$2,297,147.20

Documents:

[2021-10-11 SIGNED Council Minutes.pdf](#)
[2021-10-25_BILL LIST Summary.pdf](#)
[2021-10-25_BILL LIST Detail.pdf](#)

2. Civil Service New Hire List

- Police Officer - New Hire List
- Horticulturist - Hew Hire List
- Street Mechanic - New Hire List

- Street Maintenance Worker - New Hire List

Documents:

[2021-10-22 Police Officer \(valid 10-22-22\).pdf](#)
[2021-10-22 Horticulturist \(valid 10-22-22\).pdf](#)
[2021-10-22 Street Mechanic \(valid 10-22-22\).pdf](#)
[2021-10-22 Street Maintenance Worker II \(valid 10-22-22\).pdf](#)

3. APPROVE LIQUOR LICENSE RENEWALS

- Best Western Regency Inn, 3303 S Center St
- TC's, LLC, 921 N 3rd Ave
- Totem Bowl, 1101 S 6th St

4. APPROVE AUGUST 2021 FINANCIAL STATEMENTS

Documents:

[August 2021 Financials Memo.pdf](#)
[August 2021 Financial Statements.pdf](#)

5. REAPPOINTMENTS TO THE FIRE CODE BOARD OF APPEALS,
4 YR TERMS EXPIRING 8/1/25

- Heidi Hogan
- Jeffrey Mann
- Phyllis Mazour
- Wayne Waltermire Jr.

6. RESOLUTION 2021-280 ACCEPTING BID AND AUTHORIZING
THE PURCHASE OF TWO 2016 CATERPILLAR 12M3 MOTOR
GRADERS FROM ZIEGLER CAT FOR USE IN THE STREET
DEPARTMENT AND DECLARING CERTAIN PROPERTY
SURPLUS

Documents:

[2021-10-25_2021-280_Resolution Approving Purchase of
Motor Graders for Street Dept.pdf](#)
[2021-10-25_2021-280_Ziegler Quote.pdf](#)

7. RESOLUTION 2021-281 ACCEPTING QUOTE AND AUTHORIZING
THE PURCHASE OF UV DISINFECTION LAMPS AND QUARTZ
SLEEVES FOR THE PRICE OF \$80,204.90 FOR USE IN THE
WATER POLLUTION CONTROL PLANT DISINFECTION SYSTEM

Documents:

[2021-10-25_2021-281_Resolution Approving WPCP UV](#)

Lamps and Sleeves.pdf
2021-10-25_2021-281_Memo to Council UV Lamps and Sleeves.pdf
2021-10-25_2021-281_EES Quote.pdf

8. RESOLUTION 2021-282 ACCEPTING THE SHELTER AT WEST END PARK TO THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$54,821 FROM THE 13TH STREET ASSOCIATION

Documents:

2021-10-25_2021-282_Resolution Accepting Donation of West End Shelter from 13th St Assoc.pdf

9. RESOLUTION 2021-283 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE GARLING CONSTRUCTION, INC VETERANS MEMORIAL COLISEUM PROJECT, BEING PROJECT NO. BLD19001 WITH A FINAL PROJECT COST IN THE AMOUNT OF \$3,871,150.51

Documents:

2021-10-25_2021-283_Resolution Accepting Veterans Memorial Coliseum Renovation BLD19001.pdf

10. RESOLUTION 2021-284 APPROVING CONTRACT CHANGE ORDER #4 FOR THE S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENTS PROJECT #PLT19001 A DECREASE OF \$21,221.71

Documents:

2021-10-25_2021-284_Resolution Approving CO4 for S 1st St Lot PLT19001.pdf
2021-10-25_2021-284_CO4 PLT19001 1st St Parking Lot.pdf

11. RESOLUTION 2021-285 APPROVING CONTRACT CHANGE ORDER #5 FOR THE E. MERLE HIBBS BOULEVARD EAST EXTENSION PROJECT #ECO19001 A DECREASE OF \$144,314.31

Documents:

2021-10-25_2021-285_Resolution Approving E Merle Hibbs CO5-Decrease.pdf
2021-10-25_2021-285_CO5 Wenthold.pdf

12. RESOLUTION 2021-286 APPROVING CONTRACT CHANGE ORDER #7 FOR THE 2017 MANHOLE AND POINT REPAIR PROJECT #59016002 A DECREASE OF \$105,339.72

Documents:

2021-10-25_2021-286_Resolution Approving CO7

59016002 Manhole.pdf

2021-10-25_2021-286_59016002 Manhole CO7.pdf

13. RESOLUTION 2021-287 TO APPROVE ADMINISTRATIVE SERVICES FOR THE CITY OF MARSHALLTOWN CDBG-CV PROJECTS

Documents:

2021-10-25_2021-287_CDBG Resolution for Admin Services.pdf

14. RESOLUTION 2021-288 TO APPROVE THE ADOPTION OF THE IOWA ECONOMIC DEVELOPMENT AUTHORITY DUPLICATION OF BENEFITS POLICIES AND PROCEDURES

Documents:

2021-10-25_2021-288_Resolution Approving DOB Policy for CDBG-CV - Marshalltown.pdf
2021-10-25_2021-288_CDBG-CV_DOB Policy.pdf

15. RESOLUTION 2021-289 APPROVING ENGINEERING SERVICES AMENDMENT NO. 2 WITH FOX ENGINEERING ASSOCIATES, INC FOR THE S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENT PROJECT #PLT19001, AN INCREASE OF \$3,875.00

Documents:

2021-10-25_2021-289_Resolution Approving Amendment No. 2 PLT19001.pdf
2021-10-25_2021-289_Fox Engineering Amendment No. 2 PLT19001.pdf

16. RESOLUTION 2021-290 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING WENTHOLD EXCAVATING E. MERLE HIBBS EXTENSION PROJECT, BEING PROJECT NO. ECO19001

Documents:

2021-10-25_2021-290_ECO19001 Res Completion.pdf
ECO19001 NOTICE OF ACCEPTABILITY OF WORK.pdf
ECO19001 CERTIFICATE OF SUBSTANTIAL COMPLETION.pdf

G. RESOLUTIONS

1. RESOLUTION 2021-291 AUTHORIZING THE USE OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION WITH THE ISSUANCE OF GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2021 AND SETTING THE DATE FOR THE SALE OF THE BONDS

Documents:

2021-10-25_2021-Auth POS Set Sale GO CP LA Speer Auction (Marshalltown 45 2021)-v1.pdf
Memo for Preliminary Official Statement approval for October 25 2021 Council meeting.pdf
Preliminary Official Statement for 2021 GO Bond.pdf

2. RESOLUTION 2021-292 CREATING A FULL-TIME CUSTODIAN POSITION AND PROVIDING FUNDING FOR SAID POSITION IN THE CURRENT FISCAL YEAR

Documents:

2021-10-25_2021-292_Resolution Approving Full Time Custodial Position.pdf
2021-10-25_2021-292_Memo Full-Time Custodial Position.pdf

3. RESOLUTION 2021-293 RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT FOR THE IEDA DOWNTOWN REVITALIZATION GRANT (DTR), WITH RDG IA INC., IN THE AMOUNT OF \$120,000 PLUS REIMBURSABLE EXPENSES

Documents:

2021-10-25_2021-293_RES Approving RDG Contract_DTR Grant.pdf
2021-10-25_2021-293_MEMO Approving RDG Contract_DTR Grant.pdf
2021-10-25_2021-293_CONTRACT_RDG_DTR Grant.pdf

4. RESOLUTION 2021-294 NAMING THE POCKET PARK BETWEEN CITY HALL AND THE VETERANS MEMORIAL COLISEUM THE VETERANS COURTYARD

Documents:

2021-10-25_2021-294_Resolution Naming the Pocket Park - Veterans Courtyard.pdf
2021-10-25_2021-294_Park and Rec Advisory Board Minutes.pdf

H. ORDINANCES

1. ORDINANCE 15025 TO AMEND THE MARSHALLTOWN FIRE CODE TO PROVIDE GUIDANCE ON THE OPERATIONS OF THE FIRE CODE BOARD OF APPEALS

3RD READING

Documents:

[2021-10-25_ORDINANCE 15025 Amended - Fire Code to Board of Appeals.pdf](#)

2. ORDINANCE 15026 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CHAPTER 94 HUMAN RIGHTS; NON-DISCRIMINATION

3RD READING

Documents:

[2021-10-25_ORDINANCE 15026 Repealing Chapter 94 Human Rights Commission.pdf](#)

3. ORDINANCE 15028 TO AMEND SECTION 31.046 OF THE MARSHALLTOWN CODE OF ORDINANCES TO PROVIDE DIRECTION FOR THE WATER WORKS BOARD OF TRUSTEES

FIRST READING

Documents:

[2021-10-25_ORDINANCE 15028 Water Works Board of Trustees.pdf](#)

4. ORDINANCE 15029 TO AMEND THE LICENSING AND COLLECTION REGULATIONS FOR THE COLLECTION OF GARBAGE OR REFUSE, YARD WASTE AND RECYCABLES

1ST READING

Documents:

[2021-10-25_ORDINANCE_Memo Garbage and Refuse Collection.pdf](#)

[2021-10-25_ORDINANCE_15029 Amend Garbage and Refuse Collection.pdf](#)

I. DISCUSSION

1. Discussion Of Airport-Related Items

1. Airport Rules And Regulations

Documents:

[Memo Airport Rules and Regs.pdf](#)
[Chapter 111 Airports and Aircraft.pdf](#)
[Minimum Standards.pdf](#)

2. Fixed Base Operator And Airport Manager Agreements

Documents:

Memo Airport Agreements.pdf
Airport Agreement Breakdown.pdf
2009_05-26-2009_2009-080_Airport Lease
Agreement.pdf

2. Marshalltown Central Business District Funding Requests

1. Incentive Grant

Documents:

Incentive Grant Funding Request October 2021.pdf
Memo MCBF Incentive Grant.pdf

2. Organizational Support

Documents:

MCBD City Support Request October 2021.pdf
Memo MCBF Operational Support.pdf

3. Airport Terminal And Hangar Time Extension Discussion

Documents:

CGA Letter 10-21.pdf
COR 007 - Schedule Adj.pdf

4. Strategic Plan Permit Review - Chapter 113 Amusements And Recreation

Documents:

2021-10-25_DISCUSSION4_Memo Chapter 113
Permits.docx
2021-10-25_DISCUSSION4_Chapter 113.pdf
2021-10-25_DISCUSSION4_State of Iowa Promoter
Responsibilities Manual.pdf

J. **CLOSED SESSION - PERSONNEL**

Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. Council may take action following

closed session if recommended by counsel.

1. RESOLUTION 2021-295 CONFIRMING APPOINTMENT OF
AS MARSHALLTOWN
PUBLIC WORKS DIRECTOR/CITY ENGINEER

Documents:

[2021-10-25_2021-295_Resolution Approving Appointment
PW Director.pdf](#)

K. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov