

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
SEPTEMBER 12, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

E. **CONSENT AGENDA**

1. **APPROVE MINUTES 08/18/22 WORK SESSION AND 08/22/22 MEETING AND BILL LIST \$1,722,482.61**

Documents:

[2022-08-18 SIGNED Council Work Session Minutes.pdf](#)
[2022-08-22 SIGNED Council Minutes.pdf](#)
[2022-09-12_BILL LIST_Summary.pdf](#)
[2022-09-12_BILL LIST_Detail.pdf](#)

2. **APPROVE LIQUOR LICENSE RENEWALS**

- THE FLYING ELBOW, 229 N 13TH ST
- CALVIN ROCKETT, 2013 S CENTER ST

3. **Receipt Of Building Permit Report, August 2022**

Documents:

[0822.pdf](#)

4. Civil Service New Hire List - Transit Operator

Documents:

[2022-09-08_Civil Service_Transit Operator.pdf](#)

5. APPOINTMENT OF NATE MCCULLEY TO THE FIRE CODE BOARD OF APPEALS, TERM ENDING 8/1/25

6. ACCEPT TERM DATE 08/09/22 FOR ALFONSO MEDINA ON THE PLANNING & ZONING COMMISSION

7. RESOLUTION 2022-236 APPROVING A CONTRIBUTION OF \$37,581 TO THE REGION 6 HOUSING TRUST FUND AS THE LOCAL MATCH FOR THE STATE HOUSING TRUST FUND APPLICATION

Documents:

[2022-09-12_2022-236_Resolution Housing Trust Fund Contribution.pdf](#)

[2022-09-12_2022-236_Memo R6 Housing Trust Fund.pdf](#)

8. RESOLUTION 2022-237 APPROVING THE REAL ESTATE PURCHASE AGREEMENT AND LEASE AGREEMENT WITH JOSE RAMON REGALADO FOR 23 WEST MAIN STREET

Documents:

[2022-09-12_2022-237_Resolution to Purchase 23 W Main St.pdf](#)

[2022-09-12_2022-237_Memo Purchase 23 W Main St.pdf](#)

[2022-09-12_2022-237_Purchase Agreement 23 W Main St.pdf](#)

[2022-09-12_2022-237_Lease Agreement 23 W Main St.pdf](#)

9. RESOLUTION 2022-238 APPROVING CONTRACT CHANGE ORDER #1 FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004, A DECREASE OF \$15,006.00

Documents:

[2022-09-12_2022-238_Resolution CO1 State St STR21004.pdf](#)

[2022-09-12_2022-238_Memo - State St _ STR 21-004 _ 22 08 24 - Change Order 1.pdf](#)

[2022-09-12_2022-238_State St _ STR 21-004 _ Change Order 1.pdf](#)

10. RESOLUTION 2022-239 APPROVING CONTRACT CHANGE

ORDER #2 FOR THE BOX CULVERT REPAIRS PROJECT
PROJECT #SMW20003

Documents:

2022-09-12_2022-239_Resolution CO2 Box Culvert Repairs
SMW20003 Time Ext.pdf
2022-09-12_2022-239_Memo_SMW20003 Box Culvert
Repair CO2 2022 09 12.pdf
2022-09-12_2022-239_SMW20003 CO2001.pdf

11. RESOLUTION 2022-240 APPROVING CONTRACT CHANGE
ORDER #2 FOR THE ELKS PARK IMPROVEMENT PROJECT
#PRK21002, AN INCREASE OF \$6,036.10

Documents:

2022-09-12_2022-240_Resolution Approving CO2 for Elks
Park.pdf
2022-09-12_2022-240_MEMO Elks Park Change Order
2.pdf
2022-09-12_2022-240_Elks Park CO2.pdf

12. RESOLUTION 2022-241 AUTHORIZING THE PURCHASE OF TWO
JOHN DEERE MOWERS FOR THE PARKS AND RECREATION
DEPARTMENT AND DECLARING CERTAIN PROPERTY
SURPLUS PROPERTY AND AUTHORIZING DISPOSAL THEREOF

Documents:

2022-09-12_2022-241_Resolution Purchase of 2 John
Deere Mowers.pdf
2022-09-12_2022-241_Memo on Purchase of 2 John Deere
Mowers.pdf
2022-09-12_2022-241_Van Wall Mower Bid 713
Replacement.pdf
2022-09-12_2022-241_Van Wall Mower Bid 823
Replacement.pdf

13. RESOLUTION 2022-242 TO APPROVE THE FAÇADE GRANT
APPLICATION FOR 119 EAST MAIN STREET, MARSHALLTOWN,
IOWA

Documents:

2022-09-12_2022-242_Resolution to Approve Facade
Application 119 E Main St.pdf
2022-09-12_2022-242_Memo facade grant request for 119
E. Main Street.pdf
2022-09-12_2022-242_FacadeGrantsListing Updated July
2022.pdf

14. RESOLUTION 2022-243 APPROVING CONTRACT CHANGE
ORDER #11 FOR THE HANGAR, TERMINAL, AND SITE

IMPROVEMENTS PROJECT, AN INCREASE OF \$5,086.66

Documents:

2022-09-12_2022-243_Resolution Approving CO11
Airport.pdf
2022-09-12_2022-243_Memo_ARP 19-001 _CO 11_2022
09 12.pdf
2022-09-12_2022-243_ARP 19-001 _CO 11_2022 09
12.pdf

15. RESOLUTION 2022-244 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING WOODRUFF CONSTRUCTION, LLC., RIVERVIEW PARK STORMWATER PUMP STATION RETAINING WALL & PAVING, BEING PROJECT NO. SMW20001

Documents:

2022-09-12_2022-244_SMW20001 Res Completion.pdf
2022-09-12_2022-244_Memo_SMW 20-001_Completion
22 09 12.pdf
2022-09-12_2022-244_SMW 20-001 Notice of Acceptability
of Work.pdf
2022-09-12_2022-244_SMW 20-001 Substantial
Completion.pdf

16. RESOLUTION 2022-245 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2023 CHEVY SILVERADO 2500HD FOR THE PRICE OF \$49,975.00 FROM KARL CHEVROLET FOR USE IN THE STREET DEPARTMENT

Documents:

2022-09-12_2022-245_Resolution Approving Purchase
2023 Chevy Silverado 2500HD.pdf
2022-09-12_2022-245_Memo_Street Dept -
ChevSilverado2500 2023 Truck 22 09 12.pdf
2022-09-12_2022-245_Marshalltown - Blue 2500 Reg
Cab.pdf

17. RESOLUTION 2022-246 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2023 CHEVY SILVERADO 3500HD FOR THE PRICE OF \$66,120.00 FROM KARL CHEVROLET FOR USE IN THE STREET DEPARTMENT

Documents:

2022-09-12_2022-246_Resolution Approving Purchase
2023 Chevy Silverado 3500HD.pdf
2022-09-12_2022-246_Memo_Street Dept -
ChevSilverado3500 2023 Truck 22 09 12.pdf
2022-09-12_2022-246_Marshalltown 3500 Crew DRW
Diesel.pdf

18. RESOLUTION 2022-247 ORDERING CONSTRUCTION FOR THE SOUTH 7TH AVENUE EXTENSION, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

2022-09-12_2022-247_Resolution Order Construction ECO22001.pdf
2022-09-12_2022-247_Memo - Order Construction - ECO 22-001 S 7th Ave Extension 22 09 08.pdf
2022-09-12_2022-247_Official Notice of Hearing and Letting ECO22001.pdf
2022-09-12_2022-247_ECO 22-001 S 7th Ave Extension Opinion of Probable Cost 22 09 08.pdf
2022-09-12_2022-247_ECO 22-001 S 7th Ave Extension Plans 22 09 08.pdf
2022-09-12_2022-247_ECO 22-001 S 7th Ave Extension Project Manual 22 09 08.pdf

F. MOTIONS

1. MOTION TO APPROVE TEMPORARY PREMISE TRANSFER FOR FOOT LIQUOR LICENSE TO MARSHALLTOWN ARTS & CIVIC CENTER PARKING LOT FOR OUTDOOR SERVICE ON 9/18/22
2. MOTION TO APPROVE 5-DAY LIQUOR LICENSE FOR THIRSTY PIGS LLC FOR OKTEMBERFEST 9/22/22-9/25/22

G. RESOLUTIONS

1. RESOLUTION 2022-248 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE MARSHALLTOWN WPC HEADWORKS AND DIGESTER IMPROVEMENTS PROJECT #WPC21001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$8,939,000.00

Documents:

2022-09-12_2022-248_Resolution Awarding WPC Headworks and Digester Improvements.pdf
2022-09-12_2022-248_Memo - Award - WPC21001 22 09 12.pdf
2022-09-12_2022-248_WPC21001 - Headworks - Recommendation of Award Letter.pdf
2022-09-12_2022-248_WPC21001 - Headworks - Bid Tab.pdf
2022-09-12_2022-248_WPC21001 - Headworks - Notice of Award.pdf

2. RESOLUTION 2022-249 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE ASH TREE REMOVAL 2022 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT

OF \$59,950

Documents:

2022-09-12_2022-249_Resolution Accepting Bid for Ash Tree Removal 2022.pdf
2022-09-12_2022-249_MEMO Ash Tree Removal 2022.pdf

3. RESOLUTION 2022-250 APPROVING THE REAL ESTATE PURCHASE AGREEMENT AND PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 406 WEST LINN STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO LINN STREET PROPERTIES, LLC

Documents:

2022-09-12_2022-250_Resolution Approving Sale of 406 W Linn St.pdf
2022-09-12_2022-250_Real Estate Purchase Agreement 406 W. Linn.pdf
2022-07-25_2022-203_Memo Bid 406 W Linn St.pdf
2022-07-25_2022-203_Bid 406 W Linn St.pdf

4. RESOLUTION 2022-251 REJECTING ALL BIDS FOR THE MARSHALLTOWN FACADE PROJECT IN THE CITY OF MARSHALLTOWN, IOWA

Documents:

2022-09-12_2022-251_Resolution Approving DTR Bid Rejection.pdf
2022-09-12_2022-251_Memo - Reject Bids ECO 21-002 DTR Project.pdf

5. PUBLIC HEARING ON DESIGNATION OF THE MARSHALLTOWN URBAN RENEWAL AREA #7

1. RESOLUTION 2022-252 TO DECLARE NECESSITY AND ESTABLISH AN URBAN RENEWAL AREA, PURSUANT TO SECTION 403.4 OF THE CODE OF IOWA AND APPROVE URBAN RENEWAL PLAN AND PROJECT FOR THE MARSHALLTOWN URBAN RENEWAL AREA #7

Documents:

2022-09-12_2022-252_Resolution PH and Approve UR Area No 7 (Marshalltown-50 2022)-v2.pdf

H. ORDINANCES

1. ORDINANCE 15048 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE MARSHALLTOWN URBAN RENEWAL AREA #7, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA

1ST READING

Documents:

[2022-09-12_ORD 15048_Minutes TIF Ord 2 cons \(Marshalltown-50 2022\)-v2.pdf](#)
[2022-09-12_ORD 15048_Urban Renewal Area No. 7.pdf](#)

2. ORDINANCE 15049 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA, CHAPTER 76 TRAFFIC SCHEDULES

1ST READING

Documents:

[2022-09-12_ORD 15049_Amend CH 76 Traffic Sch 4, Stop Intersections.pdf](#)
[2022-09-12_ORD 15049_Memo - Ord Ch 76 Stop Sign Rev - 22 09 12.pdf](#)

3. ORDINANCE 15050 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA, CHAPTER 77 PARKING SCHEDULES

1ST READING

Documents:

[2022-09-12_ORD 15050 Amend CH 77 Parking Schedules.pdf](#)
[Memo - Ord Ch 77, Schedule X - 22 09 12.pdf](#)

4. ORDINANCE 15051 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 73: RECREATIONAL VEHICLES TO PROHIBIT THE USE OF ALL TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES

1ST READING

Documents:

[2022-09-12_ORD 15051_Amend CH 73 Prohibit ATV-UTV.pdf](#)

I. DISCUSSION

1. DISCUSSION - Golf Cart Ordinance

Documents:

[2022-09-12_DISCUSSION1_Memo Golf Carts.pdf](#)
[2022-09-12_DISCUSSION1_Current Code 70.006.pdf](#)

2022-09-12_DISCUSSION1_ORDINANCE A- Keep Golf Carts.pdf
2022-09-12_DISCUSSION1_ORDINANCE B- Eliminate Golf Carts.pdf

2. DISCUSSION - Destination Iowa Application

Documents:

Memo - Destination Iowa App.pdf
Linn Creek District Map.pdf
2022.9.8 - Bridge OPC.pdf
IRT Trailhead Concept_PRINT.pdf
IRT Trailhead_OPC 2022.pdf

3. DISCUSSION- FY2023 General Obligation Borrowing

Documents:

Memo - FY23 GO Borrowing.pdf
Debt Capacity Project Workbook FY23-27 9.9.22.pdf
22 Marshalltown 10m GO CP Bond Sale Timeline 8.5.22.pdf
Debt Capacity Project Workbook FY23-27 COUNCIL 1.24.22.pdf

J. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov