

**Public Participation in a City Council Meeting:**

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA  
CITY HALL COUNCIL CHAMBERS  
10 WEST STATE STREET  
AUGUST 14, 2023, 5:30 PM**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson

**D. PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

**1. CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING**

Documents:

[Certificate of Achievement.pdf](#)

**F. CONSENT AGENDA**

**1. APPROVE MINUTES 07/24/23, 07/25/23, 07/27/23, 07/31/23 MEETINGS AND BILL LIST \$1,942,860.66**

Documents:

[2023-07-24 SIGNED Council Minutes.pdf](#)  
[2023-07-25 SIGNED Council Minutes.pdf](#)  
[2023-07-27 SIGNED Council Minutes.pdf](#)  
[2023-07-31 SIGNED Council Minutes.pdf](#)  
[2023-08-14\\_ BILL LIST\\_Summary.pdf](#)  
[2023-08-14\\_ BILL LIST\\_Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- o BEST WESTERN REGENCY INN/MOJITO'S, 3303 S CENTER ST
- o IMPALA BALLROOM, 1005 W LINCOLN WAY
- o WAL-MART SUPERCENTER #581, 2802 S CENTER ST

3. APPOINT MIKE LADEHOFF TO THE SOLID WASTE MANAGEMENT COMMISSION OF MARSHALL COUNTY, THROUGH 12/31/25

4. RESOLUTION 2023-157 SETTING A PUBLIC HEARING FOR THE STATUS OF FUNDING UPDATE FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING UPPER STORY CONVERSION PROJECT FOR WILLARDS BUILDING

Documents:

[2023-08-14\\_2023-157\\_Resolution Setting PH Status of Funding Update CDBG Housing Upper Story Conversion.pdf](#)  
[2023-08-14\\_2023-157\\_Memo Setting PH Status of Funding Update CDBG Housing Upper Story Conversion.pdf](#)

5. RESOLUTION 2023-158 ACCEPTING QUIT CLAIM DEED FOR THE CREEKSIDE ESTATES SUBDIVISION

Documents:

[2023-08-14\\_2023-158\\_Resolution Accepting Quit Claim Deed Creekside Estates Addition.pdf](#)  
[2023-08-14\\_2023-158\\_Memo QCD Creekside Estates Addition.pdf](#)  
[2023-08-14\\_2023-158\\_Quit Claim Deed - Creekside Lane, Easements.pdf](#)

6. RESOLUTION 2023-159 TO AUTHORIZE THE USE OF DONATED FUNDS FOR HOSPITALITY EXPEDITURES

Documents:

[2023-08-14\\_2023-159\\_Resolution Authorizing the Use of Donated Funds for Hospitality.pdf](#)  
[2023-08-14\\_2023-159\\_Memo Purchase of Hospitality Items.pdf](#)

7. RESOLUTION 2023-160 TO AMEND THE TRANSIT FARE STRUCTURE AND SERVICE CHANGE POLICY FOR THE CITY OF MARSHALLTOWN

Documents:

[2023-08-14\\_2023-160\\_Resolution Adopting Amended Transit Policy.pdf](#)  
[2023-08-14\\_2023-160\\_Memo Transit Policy Update\\_Fare and Service Change.pdf](#)  
[2023-08-14\\_2023-160\\_Transit Fare Structure and Service Change Policy.pdf](#)  
[2023-08-14\\_2023-160\\_Transit Fare Structure and Service Change Policy\\_Track Changes.pdf](#)

8. RESOLUTION 2023-161 APPROVING AMENDMENT TO AN AGREEMENT CONCERNING THE MAINTENANCE OF BOBCAT BOULEVARD / S 3RD AVENUE

Documents:

[2023-08-14\\_2023-161\\_Resolution Approving Amendment to Agreement-Bobcat Boulevard.pdf](#)  
[2023-08-14\\_2023-161\\_MEMO\\_Bobcat Boulevard Amendment\\_23 08 14.pdf](#)  
[2023-08-14\\_2023-161\\_Bobcat Blvd Agreement\\_Amendment 2023\\_Track Changes.pdf](#)  
[2023-08-14\\_2023-161\\_Bobcat Blvd Agreement\\_Amendment 2023\\_Clean.pdf](#)

## **G. RESOLUTIONS**

1. RESOLUTION 2023-162 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR OKTEMBERFEST EVENTS, SEPTEMBER 21-24, 2023

Documents:

[2023-08-14\\_2023-162\\_Resolution Approving Alcohol Public Way for Oktoberfest.pdf](#)  
[2023-08-14\\_2023-162\\_Oktoberfest Alcohol Area Map.pdf](#)

2. PUBLIC HEARING AND RESOLUTION 2023-163 APPROVING INTERLOCAL GRANT AGREEMENT FOR THE IOWA/BYRNE- JUSTICE ASSISTANCE GRANT PROGRAM (JAG) \$15,923.00 SPLIT 50% WITH MARSHALL COUNTY, AND APPROVAL OF MEMORANDUM OF UNDERSTANDING TO SHARE GRANT FUNDS WITH MARSHALL COUNTY

Documents:

2023-08-14\_2023-163\_Resolution Approving MPD  
Byrne JAG Grant Award.pdf  
2023-08-14\_2023-163\_Memo MPD Byrne JAG Grant  
Award.pdf  
2023-08-14\_2023-163\_fy23-jag-local-allocations-  
IA.pdf  
2023-08-14\_2023-163\_2023 JAG Budget Narrative.pdf  
2023-08-14\_2023-163\_Agency Agreement.pdf  
2023-08-14\_2023-163\_Byrne JAG 23 24 Chief Exec  
Certification.pdf

3. PUBLIC HEARING AND RESOLUTION 2023-164 AUTHORIZING  
MARSHALLTOWN MUNICIPAL TRANSIT REDUCTION OF  
SERVICES

Documents:

2023-08-14\_2023-164\_Resolution Authorizing  
Marshalltown Municipal Transit Reduction of  
Services.pdf  
2023-08-14\_2023-164\_MEMO\_Transit Reduction of  
Services\_23 08 14.pdf  
2023-08-14\_2023-164\_Fixed Route Bus Schedule  
English 2023\_Reduced.pdf  
2023-08-14\_2023-164\_Seasonal Route Bus Schedule  
English 2023.pdf

4. RESOLUTION 2023-165 APPROVING THE TEMPORARY  
APPOINTMENT OF \_\_\_\_\_ TO FILL  
THE VACANCY OF THIRD WARD COUNCILOR

Documents:

2023-08-14\_2023-165\_Resolution Approving  
Appointment of 3rd Ward Council Vacancy.pdf  
2023-08-14\_2023-165\_Memo Appointment for 3rd  
Ward Vacancy.pdf  
2023-08-14\_2023-165\_Letters of Interest.pdf

## H. ORDINANCES

1. ORDINANCE 15069 TO AMEND THE CODE OF ORDINANCES,  
CITY OF MARSHALLTOWN, IOWA, CHAPTER 73:  
RECREATIONAL VEHICLES TO ADD LANGUAGE FOR GOLF CAR  
REGULATIONS  
2ND READING

Documents:

2023-08-14\_ORD 15069 Amend CH 73 Add Golf Car

## **I. DISCUSSION**

1. DISCUSSION - SEVERANCE REQUEST FOR 2460-A & 2460-D REED AVENUE

Documents:

Severance Request\_PIN 8318-14-453-004\_2460-A  
Reed Ave.pdf  
Severance Request\_PIN 8318-14-453-005\_2460 Reed  
Ave.pdf  
MEMO\_Application fo Severance of Property\_23 08  
14.pdf  
Severance Comments Received \_ Merge.pdf

2. DISCUSSION - POLICE DEPARTMENT PURCHASE OF GLOBAL NAVIGATION SATELLITE SYSTEM EQUIPMENT TO ASSIST WITH TRAFFIC CRASH AND CRIME SCENE INVESTIGATIONS.

Documents:

Global Navigation Satellite System (GNSS) Equipment  
Purchase Quote.pdf  
Global Navigation Satellite System GNSS Funding  
Request.pdf

3. DISCUSSION - COSTS TO IMPLEMENT EMPLOYEE CLASSIFICATION & COMPENSATION STUDY

Documents:

2023-08-14\_DISCUSSION\_Memo to Council re cost for  
GovHR Comp Study.pdf

4. DISCUSSION - FY24 BORROWING FOR GO BOND SERIES 2023

Documents:

2023-08-14\_DISCUSSION\_Memo to Council re bond  
projects.pdf

## **J. CLOSED SESSION - PERSONNEL**

Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client

relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney.

1. RESOLUTION 2023-166 APPROVING EMPLOYMENT AGREEMENT AND APPOINTING

\_\_\_\_\_ AS CITY  
ADMINISTRATOR

Documents:

[2023-08-14\\_2023-166\\_Resolution Approving Contract and Appointing City Administrator.pdf](#)

## K. ADJOURNMENT

### MISSION STATEMENT

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov).



**MARSHALLTOWN  
MORE THAN EVER**