

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
JULY 25, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

E. **CONSENT AGENDA**

1. **APPROVE MINUTES 07/11/22 MEETING AND BILL LIST**
\$1,829,862.71

Documents:

[2022-07-11 SIGNED Council Minutes.pdf](#)
[2022-07-25_BILL LIST Summary.pdf](#)
[2022-07-25_BILL LIST Detail.pdf](#)

2. **APPROVE LIQUOR LICENSE RENEWALS**

- Impala Ballroom, 1005 W Lincoln Way
- Best Western Regency Inn/Mojito's, 3303 S Center St
- Depot Liquor & Grocery, 114 N Center St

3. Receipt Of Building Permit Report, June 2022

Documents:

[0622.pdf](#)

4. Civil Service New Hire List - Custodian

Documents:

[2022-07-25_CONSENT_Custodian New Hire List.pdf](#)

5. RESOLUTION 2022-202 APPROVING CONTRACT CHANGE ORDER #1 FOR THE ELKS PARK PROJECT, A DECREASE OF \$12,040.00

Documents:

[2022-07-25_2022-202_Resolution Approving CO1 Elks Park PRK21002 Decrease.pdf](#)
[2022-07-25_2022-202_MEMO_Change Order 1 for Elks Park Project PRK21002.pdf](#)
[2022-07-25_2022-202_Change Order 1 Elks Park PRK21002 - Signed.pdf](#)

6. RESOLUTION 2022-203 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF 406 WEST LINN STREET TO LINN STREET PROPERTIES, LLC FOR \$100

Documents:

[2022-07-25_2022-203_Resolution Approving the Sale of 406 W Linn St.pdf](#)
[2022-07-25_2022-203_Memo Bid 406 W Linn St.pdf](#)
[2022-07-25_2022-203_Bid 406 W Linn St.pdf](#)

7. RESOLUTION 2022-204 APPROVING A TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH THE MOBIUS GROUP FOR THE DEMOLITION OF 24 NORTH 1ST AVENUE

Documents:

[2022-07-25_2022-204_Resolution Approving Easement with Morbius Group.pdf](#)
[2022-07-25_2022-204_Memo Easement with Morbius Group 24 N 1st Ave.pdf](#)
[2022-07-25_2022-204_Temporary Construction Easement Agreement.pdf](#)

8. RESOLUTION 2022-205 APPROVING A SUBAWARD AGREEMENT WITH IOWA HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR THE INSTALLATION OF A GENERATOR AT THE VETERANS MEMORIAL COLISEUM

Documents:

[2022-07-25_2022-205_Resolution Approving Subaward Agreement for VMC Generator.pdf](#)
[2022-07-25_2022-205_Memo VMC Generator Grant Agreement.pdf](#)
[2022-07-25_2022-205_Subward Agreement City of Marshalltown.pdf](#)

9. RESOLUTION 2022-206 SETTING PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF 2.10 ACRES OF LAND TO MARSHALL COUNTY

Documents:

[2022-07-25_2022-206_Resolution Setting PH to Convey 2.1 Acres to County.pdf](#)
[Memo - Land Sale City County 22 07 25.pdf](#)
[LEGAL DESCRIPTION PARCEL J.pdf](#)
[LEGAL DESCRIPTION PARCEL K.pdf](#)
[PN 79549_Recorded Plat of Survey.pdf](#)

10. RESOLUTION 2022-207 ORDERING CONSTRUCTION OF THE MARSHALLTOWN WPC HEADWORKS AND DIGESTER IMPROVEMENTS PROJECT, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2022-07-25_2022-207_Resolution Ordering Construction WPC21001.pdf](#)
[Memo - Order Construction - WPC21001 22 07 25.pdf](#)
[3 Notice to Bidders Invitation to Bid - Marshalltown New.pdf](#)
[WPC21001 - Headworks - IFB - Plans 22 07 20.pdf](#)
[WPC21001 - Headworks - IFB - Specs 22 07 20.pdf](#)
[WPC21001 - Headworks - Opinion of Cost 22 07 20.pdf](#)

11. RESOLUTION 2022-208 SETTING PUBLIC HEARING REGARDING AN INTERLOCAL GRANT AGREEMENT FOR THE BYRNE- JUSTICE ASSISTANCE GRANT PROGRAM (JAG) \$16,433.00 SPLIT 50% WITH MARSHALL COUNTY, TO ASSIST WITH LAW ENFORCEMENT PROGRAMMING OR EQUIPMENT PURCHASES, NOTIFYING THE PUBLIC OF THE GRANT AWARD AND PROPOSED USE OF FEDERAL FUNDS

Documents:

[2022-07-25_2022-208_Resolution Setting PH for Byrne JAG Grant.pdf](#)
[FY 22 23 Byrne JAG Grant Award.pdf](#)

F. RESOLUTIONS

1. RESOLUTION 2022-209 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS FOR THE 13TH STREET DISTRICT HARVEST MARKET EVENTS

Documents:

[2022-07-25_2022-209_Resolution Approving Alcohol Public Way.pdf](#)
[2022-07-25_2022-209_Map for Harvest Market 2022.pdf](#)

1. MOTION TO APPROVE 5-DAY SPECIAL CLASS C LIQUOR LICENSE WITH OUTDOOR SERVICE FOR THE 13TH STREET DISTRICT, HARVEST MARKET EVENTS 9/8 & 9/9
2. RESOLUTION 2022-210 DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING THE SALE OF THE 2005 SHADOWMASTER TRAILER TO THE MARSHALLTOWN MUNICIPAL BAND

Documents:

[2022-07-25_2022-210_Resolution Declaring Property Surplus Band Trailer.pdf](#)
[2022-07-25_2022-210_Band trailer memo.pdf](#)
[2022-07-25_2022-210_Letter from Marshalltown Municipal Band for purchase of band trailer.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2022-211 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE MARSHALLTOWN FACADE REHABILITATION PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. ECO21002

Documents:

[2022-07-25_2022-211_Resolution Approve Plans, Specs ECO21002.pdf](#)
[2022-07-25_2022-211_MEMO_Order Construction DTR Grant ECO21002.pdf](#)
[2022-07-25_2022-211_Notice to Bidders and Notice of PH.pdf](#)
[2022-07-25_2022-211_ECO21002 Costs Estimate_071322.pdf](#)
[2022-07-25_2022-211_ECO21002 Marshalltown Facades_Bid Set Draw_RDG 2022-0624a_.pdf](#)
[2022-07-25_2022-211_ECO21002 Marshalltown Facades_Bid Set Spec_RDG 2022-0624a.pdf](#)

G. DISCUSSION

1. DISCUSSION - Use Of LOST To Purchase Cabinets For The Veterans Gallery

Documents:

Memo - Veterans Gallery LOST.pdf
Veterans Gallery Cabinets.pdf

2. DISCUSSION - MCB D Wreath Replacement Project

Documents:

2022-07-25_DISCUSSION2_MCB D Wreath Project.pdf
2022-07-25_DISCUSSION2_Image of wreath.pdf

3. DISCUSSION OF COMPOST GATE FEES

Documents:

Compost Intro and Costs Discussion 2022 w Proposed Rate
Increases.pdf
COMPOST FEES 2022 Proposed Increase.pdf

4. Automated Traffic Enforcement Committee Report

Documents:

2022-06-13_DISCUSSION4_Memo Automated Traffic
Enforcement.pdf

H. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

I. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22.

There may be council action by motion following the closed session if directed by the city's attorney.

J. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF

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K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov