

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
JUNE 27, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. **Years Of Service - June**

- Troy McGahuey, Sewer - 25 years
- Monica Rohde-Fulton, Library - 20 years
- Bruce Gjetley, WPCP - 15 years
- Julie Gettler, Library - 5 years
- Catherine Noble, Library - 5 years
- Janelle Reeder, Engineering - 5 years

E. **CONSENT AGENDA**

1. **APPROVE MINUTES 06/13/22 MEETING AND BILL LIST**
\$1,510,511.29

Documents:

[2022-06-13 SIGNED Council Minutes.pdf](#)
[2022-06-27_BILL LIST_Summary.pdf](#)
[2022-06-27_BILL LIST_Detail.pdf](#)

2. APPROVE MAY 2022 FINANCIAL STATEMENTS

Documents:

[May 2022 Financials Memo.pdf](#)
[May 2022 Financial Statements.pdf](#)

3. APPROVAL OF RENEWAL APPLICATIONS FOR STATE OF IOWA RETAIL CIGARETTE, TOBACCO, NICOTINE AND VAPOR LICENSES, THROUGH 6/30/2023

- FOOD & GAS MART, 613 N 3RD AVE
- GREEN LEAF TOBACCO AND VAPE, 50 LAFRENTZ LANE, STE J

4. ACCEPT TERM DATE 06/30/22 FOR ALLAN THORESON ON THE LIBRARY BOARD

5. APPOINT ASHTYN BEEK TO THE LIBRARY BOARD, TERM 7/1/22-6/30/23

6. REAPPOINT JUDY LINDHOLM AS THE COUNTY REPRESENTATIVE TO THE LIBRARY BOARD, TERM 7/1/22-6/30/28

Board of Supervisors approved 6/21/22.

7. RESOLUTION 2022-166 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND STREET BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2022-06-27_2022-166_Resolution Approving DOT Annual Maintenance Agreement.pdf](#)
[2022-06-27_2022-166_Memo - DOT Maintenance Agreement_Hwy 14.pdf](#)
[2022-06-27_2022-166_2023 Marshalltown Supplemental Maintenance Agreement.pdf](#)

8. RESOLUTION 2022-167 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA VETERANS HOME BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION

CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

2022-06-27_2022-167_Resolution Approving Annual IVH Maintenance Agreement.pdf
2022-06-27_2022-167_Memo - DOT Maintenance Agreement_IVH.pdf
2022-06-27_2022-167_IVH-Marshalltown.pdf

9. RESOLUTION 2022-168 APPROVING AN AFFIRMATIVE FAIR HOUSING POLICY FOR THE CITY OF MARSHALLTOWN

Documents:

2022-06-27_2022-168_RES_Affirmative Fair Housing Policy_062722.pdf
2022-06-27_2022-168_MEMO_Affirmative Fair Housing Policy_062722.pdf
2022-06-27_2022-168_Affirmative Fair Housing Policy_062722.pdf

10. RESOLUTION 2022-169 APPROVING AN EQUAL OPPORTUNITY POLICY STATEMENT FOR THE CITY OF MARSHALLTOWN

Documents:

2022-06-27_2022-169_RES_Equal Opportunity Policy Statement_062722.pdf
2022-06-27_2022-169_MEMO_Equal Opportunity Policy Statement_062722.pdf
2022-06-27_2022-169_Equal Opportunity Policy Statement_062722.pdf

11. RESOLUTION 2022-170 ACCEPTING AND AWARDING THE BID FOR PROVIDING SALT FOR ICE AND SNOW CONTROL FOR THE 2022-2023 FISCAL YEAR IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$73.98 PER TON

Documents:

2022-06-27_2022-170_Resolution Awarding Salt bid FY 22-23.pdf
2022-06-27_2022-170_SALT BIDS 2022.pdf
2022-06-27_2022-170_2022 Salt Bid Tabulation.pdf

12. RESOLUTION 2022-171 APPROVING CITY FEE SCHEDULE

Documents:

2022-06-27_2022-171_Resolution Approving City Fee Schedule.pdf
2022-06-27_2022-171_Memo Park and Rec Fee Increases for Memorial Benches and Trees.pdf

2022-06-27_2022-171_Memo Housing Fee Increases for Demolitions.pdf
2022-06-27_2022-171_Memo Public Works Revisions.pdf
MASTER Fee Schedule 07-01-22.pdf

13. RESOLUTION 2022-172 APPROVING AN AGREEMENT FOR SERVICES WITH THE ANIMAL RESCUE LEAGUE OF MARSHALLTOWN

Documents:

2022-06-27_2022-172_Resolution Approving ARL Contract.pdf
2022-06-27_2022-172_ARL Contract.pdf

14. RESOLUTION 2022-173 APPROVING CONTRACT CHANGE ORDER #2 FOR THE 12TH AVENUE SIDEWALK PROJECT #TRL19002, A DECREASE OF \$38,083.46

Documents:

2022-06-27_2022-173_Resolution Approving CO2 12th Ave Sidewalk Proj.pdf
2022-06-27_2022-173_TRL19-002 Memo for Final Change Order.pdf
2022-06-27_2022-173_Change Order 2 TRL19002.pdf

15. RESOLUTION 2022-174 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING CONCRETE PROFESSIONALS, 12TH AVENUE SIDEWALK PROJECT, BEING PROJECT NO. TRL19002

Documents:

2022-06-27_2022-174_Resolution Approving Statement of Completion TRL19002.pdf
2022-06-27_2022-174_TRL19-002 Memo for SOSC and NAW.pdf
2022-06-27_2022-174_Certificate of Substantial Completion TRL19002.pdf

16. RESOLUTION 2022-175 APPROVING AN OFFER BUY AND REAL ESTATE ACCEPTANCE WITH MOYER FAMILY REAL ESTATE FOR THE SALE OF PROPERTY

Documents:

2022-06-27_2022-175_Resolution Sale of Lot to Karl of Marshalltown.pdf
2022-06-27_2022-175_Offer to Buy City to Moyer Family Real Estate LLC.pdf

17. RESOLUTION 2022-176 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY

AT 17 EAST STATE STREET

Documents:

2022-06-27_2022-176_Resolution for Alliant Easement 17 E State.pdf
2022-06-27_2022-176_Memo - Alliant Easement 17 E State St.pdf
2022-06-27_2022-176_Easement_17 E State St.pdf

18. RESOLUTION 2022-177 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY AT 213 EAST MAIN STREET

Documents:

2022-06-27_2022-177_Resolution for Alliant Easement 213 E Main St.pdf
2022-06-27_2022-177_Memo - Alliant Easement 213 E Main St.pdf
2022-06-27_2022-177_Easement_213 E Main St.pdf

19. RESOLUTION 2022-178 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY AT 328 SOUTH 3RD AVENUE

Documents:

2022-06-27_2022-178_Resolution for Alliant Easement 328 S 3rd Ave.pdf
2022-06-27_2022-178_Memo - Alliant Easement 328 S 3rd Ave.pdf
2022-06-27_2022-178_Easement_328 S 3rd Ave.pdf

20. RESOLUTION 2022-179 APPROVING A TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH IOWA RIVER HOSPICE

Documents:

2022-06-27_2022-179_Resolution Temporary Easement Hospice.pdf
2022-06-27_2022-179_Easement with Iowa River Hospice.pdf

21. RESOLUTION 2022-180 AMENDING A DEVELOPMENT AGREEMENT WITH JOSEPH AND JANELLE CARTER FOR THE \$300,000 DOWNTOWN HOUSING GRANT

Documents:

2022-06-27_2022-180_Resolution Amending Downtown Housing Grant Agreement-Hopkins.pdf
2022-06-27_2022-180_DA Downtown Housing Grant Amendment_Carters.pdf

[2022-06-27_2022-180_Final Application.pdf](#)
[2022-06-27_2022-180_Exhibit B.pdf](#)

22. RESOLUTION 2022-181 APPROVING AN AMENDMENT TO THE GENERAL ADMINISTRATION AND TECHNICAL SERVICES CONTRACTS WITH REGION 6 RESOURCE PARTNERS RELATED TO CDBG GRANT 19-OT-005

Documents:

[2022-06-27_2022-181_RES_Region 6 Contract Adendum-Section 3 Technical and General Admin.pdf](#)
[2022-06-27_2022-181_MEMO Approving Region 6 Contract Amendment.pdf](#)
[2022-06-27_2022-181_Region 6 Contract Adendum-Section 3 Technical and General Admin.pdf](#)

F. REPORTS

1. MPACT Quarterly Update Report

G. RESOLUTIONS

1. RESOLUTION 2022-182 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR A COMMUNITY WIDE EVENT

Documents:

[2022-06-27_2022-182_Resolution Approving Alcohol Public Way.pdf](#)
[2022-06-27_2022-182_Special Events Application.pdf](#)

1. MOTION TO APPROVE CHANGE OF PREMISE FOR FRIENDS OF THE ORPHEUM LIQUOR LICENSE

Transfer license to City parking lot at Church St and 1st Avenue for Live After 5 concert series on 7/1, 7/8, 7/15, 7/22, 7/30.

2. RESOLUTION 2022-183 APPROVING THE PRELIMINARY AND FINAL PLAT FOR THE SIEVERS SUBDIVISION

Documents:

[2022-06-27_2022-183_RES Sievers Subdivision.pdf](#)
[2022-06-27_2022-183_MEMO Sievers Subdivision.pdf](#)
[2022-06-27_2022-183_Sievers Subdivision_Preliminary Plat.pdf](#)
[2022-06-27_2022-183_Sievers Subdivision_Final Plat.pdf](#)
[2022-06-27_2022-183_Sievers Subdivision_Legal Documents.pdf](#)

3. PUBLIC HEARING ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT

1. RESOLUTION 2022-184 TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT

Documents:

2022-06-27_2022-184_Hrg Only Sewer Rev LDA (Marshalltown 49 2022)-v2.pdf
2022-06-13_2022-156_Memo to set public hearings for SRF loan.pdf
2022-06-13_2022-156_SIGNED 1st Half Set Hrg Sewer Rev LDA (Marshalltown 49 2022)-v1.pdf

4. PUBLIC HEARING ON PROPOSAL TO ENTER INTO AN ESSENTIAL PURPOSE LOAN AGREEMENT

5. PUBLIC HEARING ON PROPOSAL TO ENTER INTO AN GENERAL PURPOSE LOAN AGREEMENT

1. RESOLUTION 2022-185 TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION LOAN AGREEMENTS, COMBINING LOAN AGREEMENTS, AND REPURPOSING BOND PROCEEDS

Documents:

2022-06-27_2022-185_Hrg (part rr) and Repurpose GO CP LA (Marshalltown 422742-45)-v2.pdf
2022-06-13_2022-155_Memo Set PH for Changing Purpose of 2017 and 2021 Bonds.pdf
2022-06-13_2022-155_SIGNED Set Hrgs (part rr) Repurpose GO CP LAs (Marshalltown 45 2022)-v3.pdf

6. PUBLIC HEARING AND RESOLUTION 2022-186 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF 2.43 ACRES OF LAND TO THE MARSHALLTOWN YMCA

Documents:

2022-06-27_2022-186_Resolution Approving Sale of 2.43 Acres to Marshalltown YMCA.pdf
2022-06-13_2022-145_Memo Setting PH to Convey 2.43 Acres to Y.pdf
2022-06-13_2022-145_Recorded Plat of Survey.pdf

7. PUBLIC HEARING AND RESOLUTION 2022-187 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF 5.70 ACRES OF LAND TO THE FISHER GOVERNOR FOUNDATION

Documents:

2022-06-27_2022-187_Resolution Approving Sale of 5.70 Acres to Fisher Gov Foundation.pdf
2022-06-13_2022-146_Memo Setting PH to Convey 5.70 Acres to Fisher Gov Foundation.pdf

[2022-06-13_2022-146_Plat of Survey.pdf](#)

8. PUBLIC HEARING AND RESOLUTION 2022-188 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 105 WEST WEBSTER STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO MARIO ALCOCER

Documents:

[2022-06-27_2022-188_Resolution Approving Sale of Vacant Lot 105 W Webster St.pdf](#)
[2022-06-13_2022-147_Memo Setting PH for Sale of Vacant Lots.pdf](#)
[2022-06-13_2022-147_Bid Tab Vacant Lots.pdf](#)

9. PUBLIC HEARING AND RESOLUTION 2022-189 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 4 AND 6 W GRANT STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO K.K.H., LLC

Documents:

[2022-06-27_2022-189_Resolution Approving Sale of Vacant Lot 4-6 W Grant St.pdf](#)
[2022-06-13_2022-147_Memo Setting PH for Sale of Vacant Lots.pdf](#)
[2022-06-13_2022-147_Bid Tab Vacant Lots.pdf](#)

10. PUBLIC HEARING AND RESOLUTION 2022-190 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE ELKS PARK IMPROVEMENT PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. PRK21002

Documents:

[2022-06-27_2022-190_Resolution Approve Plans, Specs PRK21002.pdf](#)
[2022-06-13_2022-163_Memo Order Construction Elks Park Improvements PRK21002.pdf](#)
[2022-06-13_2022-163_Elks Park Engineering Estimate.pdf](#)
[2022-06-13_2022-163_Elks Park Plans.pdf](#)
[2022-06-13_2022-163_Elks Park Project Manual.pdf](#)
[2022-06-13_2022-163_Official Notice of Hearing and Letting.pdf](#)
[2022-06-13_2022-163_Project Pre-Planning Worksheet.pdf](#)

H. **DISCUSSION**

1. DISCUSSION - CHAPTER 117 PAWNBROKERS & DEALERS

Documents:

[2022-06-27_DISCUSSION1_Memo Chapter 117 Revision.pdf](#)

2. DISCUSSION - Request For Bids For Property Sales

Documents:

[Discussion Memo Sale of Lots.pdf](#)
[Neighborhood Improvement Bid 406 W Linn St.pdf](#)
[Neighborhood Improvement Bid 503 Wood bury.pdf](#)

3. DISCUSSION - Funding For Splash Pad Design

Documents:

[Splash Pad Funding Memo.pdf](#)

I. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

J. **CLOSED SESSION - REAL ESTATE**

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

K. **ADJOURNMENT**