

**CITY OF MARSHALLTOWN  
COUNCIL AGENDA  
CITY HALL COUNCIL CHAMBERS  
10 W STATE STREET  
JUNE 14, 2021, 5:30 PM**

GO-TO MEETING: Monday, June 14, 2021 5:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/111420109>

You can also dial in using your phone. United States: +1 (669) 224-3412 / Access Code: 111-420-109

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

F. **CONSENT AGENDA**

1. **APPROVE MINUTES 05/24/21 MEETING AND BILL LIST  
\$3,325,546.01**

Documents:

[05-24-2021\\_MINUTES.pdf](#)  
[06-14-2021\\_BILL LIST Summary.pdf](#)  
[06-14-2021\\_BILL LIST Detail.pdf](#)

2. **Civil Service New Hire List - Police Officer**

Documents:

3. APPOINT CHRIS BENNETT TO THE CIVIL SERVICE COMMISSION
4. APPOINT GABE ISOM AS A COUNCIL ALTERNATE ON THE EXECUTIVE BOARD OF THE SOLID WASTE MANAGEMENT COMMISSION

5. Approval Of Renewal Applications For State Of Iowa Retail Cigarette, Tobacco, Nicotine And Vapor Licenses, Through 6/30/2022

East Side Liquor & Grocery, 1116 E Nevada St  
Jiffy #922, 111 S 3rd Ave  
7 Rayos Liquor Store, 120 E Main St  
Git-N-Go #34, 3302 S Center St  
Git-N-Go #35, 902 Lincoln Way  
Kwik Star #394, 2500 S Center St  
Kwik Star #607, 814 S 6th St  
Kwik Star #706, 810 S 3rd Ave  
Liquor & Grocery Depot, 114 N Center St  
Hy-Vee Inc, 802 S Center St  
Hy-Vee Gas, 808 S Center St  
Vaughn's Pub, 22 N 1st Ave  
Golden Land Asian Food Inc, 11 E State St

6. APPROVE LIQUOR LICENSE RENEWALS

Zamora Fresh Market, 4 E Main St  
Elmwood Country Club, 1734 Country Club Lane  
JB Bar, 915 Turner St  
Tremont on Main, 22-26 W Main St  
Marshall Beer Wine Spirits, 11 N 3rd Ave  
Hy-Vee Gas, 808 S Center St

7. RESOLUTION 2021-134 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR A NEIGHBORHOOD BLOCK PARTY

Documents:

[06-14-2021\\_2021-134\\_Resolution Approving Alcohol Public Way.pdf](#)  
[06-14-2021\\_2021-134\\_Special Event Application.pdf](#)

8. RESOLUTION 2021-135 ACCEPTING THE AWARD TERMS AND CONDITIONS OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FROM THE U.S. DEPARTMENT OF THE TREASURY

Documents:

[Res NEU ARP Terms Conditions.pdf](#)  
[NEU\\_Award\\_Terms\\_and\\_Conditions.pdf](#)

9. RESOLUTION 2021-136 APPROVING AN AGREEMENT WITH THE

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MARSHALLTOWN AREA CHAMBER OF COMMERCE FOR  
TOURISM AND PROMOTIONAL

Documents:

06-14-2021\_2021-136\_Resolution Approving Marshalltown  
Chamber Agreement.pdf  
Agreement with Chamber for Tourism.Promotion 2021  
FINAL.pdf

10. RESOLUTION 2021-137 APPROVING AN AGREEMENT FOR  
PROFESSIONAL SERVICES WITH CLAPSADDLE-GARBER  
ASSOCIATES, INC. FOR THE UPH SECONDARY ACCESS  
STREET PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, IN  
THE AMOUNT OF \$55,200.00

Documents:

06-14-2021\_2021-137\_Resolution Approving Agreement  
with CGA for UPH Secondary Access St.pdf  
06-14-2021 CGA ESA UPH Memo.pdf  
UPH Secondary Access Street ESA\_6-4-21.pdf

11. RESOLUTION 2021-138 APPROVING CONTRACT CHANGE  
ORDER #2 FOR THE EAST MAIN STREET DRAINAGE  
IMPROVEMENTS PROJECT # SMW20004 AN INCREASE OF  
\$10,094.10

Documents:

06-14-2021\_2021-138\_Resolution Approving CO2  
SMW2004.pdf  
06-14-2021\_2021-138\_Memo East Main St Drainage  
Improvements CO2.pdf  
06-14-2021\_2021-138\_Change Order 2 SMW2004.pdf

12. RESOLUTION 2021-139 APPROVING ENGINEER'S STATEMENT  
OF COMPLETION AND ACCEPTING THE CON-STRUCT, INC.  
EAST MAIN STREET DRAINAGE IMPROVEMENTS PROJECT,  
BEING PROJECT NO. SMW20004, WITH A FINAL PROJECT  
COST IN THE AMOUNT OF \$159,143.00

Documents:

06-14-2021\_2021-139\_Resolution Accepting Statement of  
Completion SMW20004.pdf  
SMW20004 Notice of Acceptability of Work.pdf  
SMW20004 Certificate of Substantial Completion.pdf

13. RESOLUTION 2021-140 APPROVING THE TITLE VI AGREEMENT  
AND ASSURANCES FOR THE CITY OF MARSHALLTOWN

Documents:

06-14-2021\_2021-140\_Resolution Title VI Agreement and

Assurances.pdf  
Title VI Assurances.pdf  
Title VI Agreement.pdf

14. RESOLUTION 2021-141 APPROVING 28E INTERAGENCY AGREEMENT BETWEEN IOWA DEPARTMENT OF INSPECTIONS AND APPEALS AND CITY OF MARSHALLTOWN, AGREEMENT EXPIRES AUGUST 22, 2022

Documents:

06-14-2021\_2021-141\_Resolution Approving 28E with DIA.pdf  
06-14-2021\_2021-141\_MEMO\_28E DIA.pdf  
06-14-2021\_2021-141\_DIA.CityofMarshalltownHUD.28E.pdf

15. RESOLUTION 2021-142 TO APPROVE 6-MONTH EXTENSION OF TIME TO COMPLETE THE FAÇADE GRANT WORK FOR 32 E. MAIN STREET AND 8 N. 1ST AVE

Documents:

06-14-2021\_2021-142\_Resolution Approving 6-month Extension on Facade Grant 32 E Main St and 8 N 1st Ave.pdf  
Memo for extension for facade grant work at 32 E. Main and 8 N 1st Ave.pdf  
06-14-2021\_2021-142\_Resolution 2020-190 Approving Facade Grant App 32 E Main St and 8 N 1st Ave.pdf

16. RESOLUTION 2021-143 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF LOT 1 AND LOT 2 OF THE VIEJO BLUFFS FIRST ADDITION HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA, TO IOWA RIVER HOSPICE INC

Documents:

06-14-2021\_2021-143\_Resolution Setting a Public Hearing for the Sale of Lot 1 and Lot 2 Viejo Bluffs.pdf

17. RESOLUTION 2021-144 APPROVING A CONTRACT WITH DAN'S OVERHEAD DOORS FOR \$299,554 TO COMPLETE WORK AT THE MARSHALLTOWN AIRPORT FUNDED BY INSURANCE PROCEEDS

Documents:

Res Dans Doors Airport Insurance.pdf  
CITY OF MARSHALLTOWN 2-3-21 AIRPORT STORM DAMAGE - REVISED II (2).pdf

## G. RESOLUTIONS

1. PLAT OF VIEJO BLUFFS FIRST ADDITION SUBDIVISION

1. RESOLUTION 2021-145 ACCEPTING QUIT CLAIM DEED RELATING TO VIEJO BLUFFS FIRST ADDITION

Documents:

[06-14-2021\\_2021-145\\_Resolution Accepting Quit Claim Deed Viejo Bluffs.pdf](#)  
[06-14-2021\\_2021-145\\_Quit Claim Deed Viejo Bluffs.pdf](#)  
[06-14-2021\\_2021-145\\_MEMO\\_Viejo Bluffs Final Plat.pdf](#)

2. RESOLUTION 2021-146 APPROVING FINAL PLAT FOR VIEJO BLUFFS FIRST ADDITION

Documents:

[06-14-2021\\_2021-146\\_Resolution Approving Final Plat for Viejo Bluffs.pdf](#)  
[06-14-2021\\_2021-146\\_Viejo Bluffs First Addition Plat.pdf](#)

3. RESOLUTION 2021-147 ACCEPTING DEDICATION OF VIEJO BLUFFS FIRST ADDITION IN THE TOWN OF MARSHALL, MARSHALL COUNTY, IA

Documents:

[06-14-2021\\_2021-147\\_Resolution Accepting Dedication of Viejo Bluffs.pdf](#)  
[06-14-2021\\_2021-147\\_Dedication Viejo Bluffs.pdf](#)

H. DISCUSSION

1. Discussion Of Community Development Block Grant Application On Behalf Of MICA

Documents:

[MICA CDBG Email Info.pdf](#)

2. Discussion Of The Fisher Community Center

1. Fisher Community Center Governance

Documents:

[Code 31.047 Board of Community Center Trustees.pdf](#)  
[2021-05-21\\_FCC Trustees.pdf](#)

2. Fisher Community Center Land Purchase Proposal

Documents:

[Memo on FCC Land Purchase.pdf](#)  
[Lease.DOT.City.pdf](#)

[LeaseAssignmentFisher.pdf](#)

3. Fisher Community Center Renovation - CAT Grant

Documents:

[Memo on FCC CAT Grant.pdf](#)  
[CAT FAQ.pdf](#)

3. Discussion Of South 7th Avenue Infrastructure

Documents:

[6.10.21 Request from Ryan Huegerich.pdf](#)  
[Memo on HCI Request.pdf](#)  
[5834 Concept A\\_3 bldg - 21 06 10.pdf](#)  
[Huegerich Construction Inc. Development Agreement 5-26-21.pdf](#)  
[Mtown Tax Abatement App.pdf](#)  
[Memo on S 7th Ave Infrastructure Partnership.pdf](#)

4. DISCUSSION - CHANGES TO CITY FEE SCHEDULE

1. Fire Department Fee Schedule

Documents:

[Memo to Council - Fee schedule 2021.pdf](#)  
[06-14-2021\\_DISCUSSION\\_Fire Annual Hazardous Materials Response Fee Schedule.pdf](#)  
[06-14-2021\\_DISCUSSION\\_Fire Dept Fee Schedule.pdf](#)

2. Police Department Fee Schedule

Documents:

[06-14-2021\\_DISCUSSION\\_Police Fee Schedule.pdf](#)

3. Housing And Community Development Fee Schedule

Documents:

[06-14-2021\\_DISCUSSION\\_Housing Fee Schedule.pdf](#)

4. Public Works Fee Schedule

Documents:

[06-14-2021\\_DISCUSSION\\_PW Fee Schedule.pdf](#)

5. DISCUSSION - RENTAL INSPECTION PROGRAM

Documents:

[06-14-2021\\_2021-MEMO\\_Rental Inspections.pdf](#)  
[06-14-2021\\_DISCUSSION\\_Rental Housing Proposal.pdf](#)

## 6. Quarterly Meetings With Marshall County Representatives

### I. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

### J. **CLOSED SESSION - PENDING LITIGATION**

Closed session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the city in that litigation. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047. and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. Motion following closed session directing staff to proceed as discussed during closed session.

### K. **CLOSED SESSION - REAL ESTATE**

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

### L. **ADJOURN**

#### **MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)