

**Public Participation in a City Council Meeting:**

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA  
CITY HALL COUNCIL CHAMBERS  
10 WEST STATE STREET  
JUNE 12, 2023, 5:30 PM**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

**D. PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

**F. CONSENT AGENDA**

1. APPROVE MINUTES 05/22/23 MEETING AND BILL LIST  
\$3,638,105.12

Documents:

[2023-05-22 SIGNED Council Minutes.pdf](#)  
[2023-06-12\\_BILL LIST\\_Summary.pdf](#)  
[2023-06-12\\_BILL LIST\\_Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- DEPOT LIQUOR & GROCERY, 114 N CENTER ST
- EL PORTAL, 1716 S CENTER ST

3. APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR FOR 7/1/23-6/30/24

- 7 RAYOS LIQUOR STORE, 120 EAST MAIN ST
- DOLLAR GENERAL #4206, 2413 S CENTER ST
- DOLLAR GENERAL #2019, 408 S 9TH ST
- DOLLAR GENERAL #21858, 104 WEST STATE ST
- JIFFY #922, 111 S 3RD AVE
- SHAG, 2501 S CENTER ST #1450
- VAUGHN'S PUB, 22 N 1ST AVE
- WALGREENS #03196, 5 E ANSON ST
- YESWAY #1148, 1701 IOWA AVENUE EAST

4. APPROVE CIVIL SERVICE NEW HIRE LISTS FOR POLICE OFFICER & ACCOUNTING CLERK II

Documents:

[2023-06-12\\_CONSENT\\_Civil Service New Hire List - Police Officer.pdf](#)  
[2023-06-12\\_CONSENT\\_Civil Service New Hire List - Accounting Clerk II.pdf](#)

5. APPROVE APRIL 2023 FINANCIAL STATEMENTS

Documents:

[2023-06-12\\_CONSENT\\_April 2023 Financials Memo.pdf](#)  
[2023-06-12\\_CONSENT\\_April 2023 Financials.pdf](#)

6. RECEIPT OF BUILDING & TRADE PERMIT REPORT - MAY 2023

Documents:

[0523.pdf](#)

7. APPOINT ABIGAIL PELZER TO THE STORM WATER ADVISORY COMMITTEE, 3 YEAR TERM ENDING 12/31/25

8. APPOINT ERIN CARPENTER TO THE STORM WATER ADVISORY COMMITTEE, 2 YEAR TERM ENDING 12/31/24

9. APPOINT MELISSA TAFT TO THE STORM WATER ADVISORY COMMITTEE, 1 YEAR TERM ENDING 12/31/23
10. RESOLUTION 2023-117 APPROVING CITY FEE SCHEDULE

Documents:

[2023-06-12\\_2023-117\\_Resolution Approving City Fee Schedule.pdf](#)  
[2023-06-12\\_2023-117\\_Memo - Master Fee Schedule\\_Public Works Revisions.pdf](#)  
[2023-06-12\\_2023-117\\_MASTER Fee Schedule Proposed Changes.pdf](#)

11. RESOLUTION 2023-118 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND STREET BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2023-06-12\\_2023-118\\_Resolution Approving DOT Annual Maintenance Agreement.pdf](#)  
[2023-06-12\\_2023-118\\_Memo - DOT Maintenance Agreement\\_Hwy 14\\_23 06 12.pdf](#)  
[2023-06-12\\_2023-118\\_FY 24 Iowa DOT Marshalltown Supplemental Maintenance Agreement\\_Hwy 14.pdf](#)  
[2023-06-12\\_2023-118\\_Iowa DOT Marshalltown Maintenance Base Agreement 2021-2026.pdf](#)

12. RESOLUTION 2023-119 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA VETERANS HOME BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2023-06-12\\_2023-119\\_Resolution Approving Annual IVH Maintenance Agreement.pdf](#)  
[2023-06-12\\_2023-119\\_Memo - DOT Maintenance Agreement\\_IVH\\_23 06 12.pdf](#)  
[2023-06-12\\_2023-119\\_FY 24 Iowa DOT Marshalltown Supplemental Maintenance Agreement\\_IVH.pdf](#)

13. RESOLUTION 2023-120 APPROVING THE MARSHALLTOWN CENTRAL BUSINESS DISTRICT AGREEMENT FOR PUBLIC SERVICES

Documents:

[2023-06-12\\_2023-120\\_Resolution Approving MCB D](#)

[Operations Agreement.pdf](#)  
[2023-06-12\\_2023-120\\_Memo MCBBD Operations Agreement.pdf](#)  
[2023-06-12\\_2023-120\\_MCBBD Operations Agreement.pdf](#)

14. RESOLUTION 2023-121 ACCEPTING AND AWARDING THE BID FOR PROVIDING SALT FOR ICE AND SNOW CONTROL FOR THE 2023-2024 FISCAL YEAR IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$72.03 PER TON

Documents:

[2023-06-12\\_2023-121\\_Resolution Awarding Salt Bid FY 23-24.pdf](#)  
[2023-06-12\\_2023-121\\_Memo - Salt Bids 2023\\_23 06 12.pdf](#)  
[2023-06-12\\_2023-121\\_2023 Salt Bid Tabulation.pdf](#)

15. RESOLUTION 2023-122 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL # 8418-26-457-005

Documents:

[2023-06-12\\_2023-122\\_Resolution Approving Interstate Power and Light Company Easement.pdf](#)  
[2023-06-12\\_2023-122\\_Memo - Interstate Power Easement 100 blk E State St - City Parking Lot.pdf](#)  
[2023-06-12\\_2023-122\\_Easement - IPL\\_City of Marshalltown 10x13 Ease REV.pdf](#)

16. RESOLUTION 2023-123 IN SUPPORT OF LOCAL OPTION SALES AND SERVICES TAX FOR THE CITY OF STATE CENTER

Documents:

[2023-06-12\\_2023-123\\_Resolution of Support of LOST \(State Center 33 2023\)-v3 \(1\).pdf](#)  
[2023-06-12\\_2023-123\\_Memo of Support of LOST \(State Center 33 2023\)-v3 \(2\).pdf](#)  
[2023-06-12\\_2023-123\\_Iowa Code 423B Local Option Taxes.pdf](#)

17. RESOLUTION 2023-124 AUTHORIZING THE USE OF \$5,000 IN COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE MARSHALLTOWN 4TH OF JULY FIREWORKS DISPLAY

Documents:

[2023-06-12\\_2023-124\\_Resolution Approving Allocation to Fireworks Display.pdf](#)

18. RESOLUTION 2023-125 ALLOWING FOR ALCOHOLIC

## BEVERAGES IN A PUBLIC PARK FOR THE LIVE AFTER FIVE EVENTS

### Documents:

[2023-06-12\\_2023-125\\_Resolution Approving Alcohol Public Park - LAF.pdf](#)  
[2023-06-12\\_2023-125\\_Map West End Park - LAF.pdf](#)

19. RESOLUTION 2023-126 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS FOR THE MCBD BEE RIDICULOUS DAY EVENT

### Documents:

[2023-06-12\\_2023-126\\_Resolution Approving Alcohol Public Way-MCBD Bee Ridiculous Day.pdf](#)  
[2023-06-12\\_2023-126\\_Map Bee Ridiculous Day.pdf](#)

20. RESOLUTION 2023-127 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS AND IN A PUBLIC PARK FOR THE 13TH STREET DISTRICT HARVEST MARKET EVENT

### Documents:

[2023-06-12\\_2023-127\\_Resolution Approving Alcohol Public Way-Harvest Market.pdf](#)  
[2023-06-12\\_2023-127\\_Map 13th Street District - Harvest Market.pdf](#)

## **G. REPORTS**

1. COMMUNITY RISK ASSESSMENT 2023

### Documents:

[Community Risk Assessment 2023.pdf](#)

## **H. MOTIONS**

1. MOTION TO APPROVE TWO 14-DAY SPECIAL CLASS C ALCOHOL LICENSES FOR THIRSTY PIGS WITH OUTDOOR SERVICE FOR THE LIVE AFTER 5 EVENTS ON 7/7, 7/14, 7/21, 7/28
2. MOTION TO APPROVE 5-DAY SPECIAL CLASS C ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR ZAMORA FRESH MARKET FOR THE MCBD BEE RIDICULOUS DAY ON 07/29/23
3. MOTION TO APPROVE 5-DAY SPECIAL CLASS C ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR THE 13TH STREET DISTRICT, HARVEST MARKET EVENT 9/8

## **I. RESOLUTIONS**

1. RESOLUTION 2023-128 CALLING AN ELECTION ON

PROPOSED ORDINANCE AMENDMENT INCREASING A  
FRANCHISE FEE UNDER THE CITY'S GAS UTILITY FRANCHISE  
WITH INTERSTATE POWER & LIGHT COMPANY

Documents:

[2023-06-12\\_2023-128\\_Set Election Proc Gas Franchise \(IPL\) \(Marshalltown 53 2023\)-v2.pdf](#)  
[2023-06-12\\_2023-128\\_Memo for Franchise Fee.pdf](#)

2. RESOLUTION 2023-129 CALLING AN ELECTION ON PROPOSED ORDINANCE AMENDMENT INCREASING A FRANCHISE FEE UNDER THE CITY'S ELECTRIC UTILITY FRANCHISE WITH INTERSTATE POWER & LIGHT COMPANY

Documents:

[2023-06-12\\_2023-129\\_Set Election Proc Electric Franchise \(IPL\) \(Marshalltown 53 2023\)-v1.pdf](#)  
[2023-06-12\\_2023-129\\_Memo for Franchise Fee.pdf](#)

3. RESOLUTION 2023-130 CALLING AN ELECTION ON PROPOSED ORDINANCE GRANTING CONSUMERS ENERGY COOPERATIVE A NON-EXCLUSIVE ELECTRIC UTILITY FRANCHISE AND ESTABLISHING A FRANCHISE FEE

Documents:

[2023-06-12\\_2023-130\\_Set Election Proc Electric Franchise \(Consumers\) \(Marshalltown 53 2023\)-v1-v1.pdf](#)  
[2023-06-12\\_2023-130\\_Memo for Franchise Fee.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2023-131 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED BUT UNCONVEYED ALLEY TO THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT

Documents:

[2023-06-12\\_2023-131\\_Resolution Conveying Alley Miller Practice Field to MCSD.pdf](#)  
[2023-06-12\\_2023-131\\_Memo MMS Practice Field Alley Vacation 04.19.23.pdf](#)  
[2023-06-12\\_2023-131\\_Recorded File 2023-00001621\\_Alley Vacation MMS Practice Field 05.10.23.pdf](#)  
[2023-06-12\\_2023-131\\_Council Proceedings 07-28-1941.pdf](#)

## **J. ORDINANCES**

1. ORDINANCE 15061 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER

91: FIRE PREVENTION AND PROTECTION AND ADOPTING A  
NEW CHAPTER 91: FIRE PREVENTION AND PROTECTION  
WHICH ADOPTS BY REFERENCE THE 2021 INTERNATIONAL  
FIRE CODE WITH CERTAIN AMENDMENTS  
3RD READING

Documents:

[2023-06-12\\_ORDINANCE\\_15061 Amend CH 91 Fire  
Prevention and Protection.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15061 Memo Amend CH 91  
Fire Prevention and Protection.pdf](#)

2. ORDINANCE 15062 TO AMEND THE CODE OF ORDINANCES,  
CITY OF MARSHALLTOWN, IOWA BY AMENDING 93.007  
ALCOHOLIC BEVERAGES  
1ST READING

Documents:

[2023-06-12\\_ORDINANCE\\_15062 Amend 93.007  
Alcoholic Beverages.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15062 Memo Amend 93.007  
Alcoholic Beverages.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15062 Markup 93.007  
Alcoholic Beverages.pdf](#)

3. ORDINANCE 15063 TO AMEND THE CODE OF ORDINANCES,  
CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER  
130: OFFENSES AGAINST PEACE AND SAFETY  
1ST READING

Documents:

[2023-06-12\\_ORDINANCE\\_15063 Amend CH 130  
Offenses Against Peace and Safety.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15063 Memo CH 130  
Offenses Against Peace and Safety.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15063 Amend CH 130  
Offenses Against Peace and Safety\\_MARKUP.pdf](#)

4. PUBLIC HEARING AND ORDINANCE 15064 TO AMEND THE  
CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY  
AMENDING PROVISIONS OF ORDINANCE 14806 AND THE  
TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES,  
WITH INTERSTATE POWER & LIGHT COMPANY FOR AN GAS  
UTILITY FRANCHISE  
PUBLIC HEARING AND 1ST READING

Documents:

[2023-06-12\\_ORDINANCE\\_15064 Franchise Fee Ordinance \(Gas\) \(IPL\) \(3 Cons\) \(Marshalltown 53 2023\)-v1.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15064 Memo for Franchise Fee.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15064 Interstate Power and Light Co\\_Gas Franchise \(FINAL\).pdf](#)

5. PUBLIC HEARING AND ORDINANCE 15065 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN ELECTRIC UTILITY FRANCHISE  
PUBLIC HEARING AND 1ST READING

Documents:

[2023-06-12\\_ORDINANCE\\_15065 Franchise Fee Ordinance \(Electric\) \(IPL\) \(3 Cons\) \(Marshalltown 53 2023\)-v1.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15065 Memo for Franchise Fee.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15065 Interstate Power and Light Co\\_Electric Franchise \(FINAL\).pdf](#)

6. PUBLIC HEARING AND ORDINANCE 15066 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE  
PUBLIC HEARING AND 1ST READING

Documents:

[2023-06-12\\_ORDINANCE\\_15066 Franchise Fee Ordinance \(Electric\) \(Consumers\) \(3 Cons\) \(Marshalltown 53 2023\)-v1.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15066 Memo for Franchise Fee.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15066 Consumers Energy\\_Electric Franchise \(FINAL\).pdf](#)

7. ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER BILLING AND COLLECTION



## 1ST READING

### Documents:

[2023-06-12\\_ORDINANCE\\_15067 Amend 53.022 Storm Water Billing and Collection.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15067 Memo Amend CH 53 Storm Water Billing and Collection.pdf](#)  
[2023-06-12\\_ORDINANCE\\_15067 Amend 53.022 Storm Water Billing and Collection\\_MARKUP.pdf](#)

- 7.1. MOTION TO WAIVE THE SECOND AND THIRD READING OF ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER BILLING AND COLLECTION

## K. DISCUSSION

1. DISCUSSION - CITY ADMINISTRATOR HIRING PROCESS

### Documents:

[2023-06-12\\_DISCUSSION1\\_Council Memo re CA Recruitment Process.pdf](#)  
[2023-06-12\\_DISCUSSION1\\_RFP City Admin Proposal Review.pdf](#)

2. DISCUSSION - DOWNTOWN IMPLEMENTATION PLAN-EAST MAIN STREET

### Documents:

[2023-06-12\\_DISCUSSION2\\_Memo - Downtown E Main St Discussion 23 06 12.pdf](#)  
[2023-06-12\\_DISCUSSION2\\_E Main St 23 05 31 - 30 percent OPC.pdf](#)  
[2023-06-12\\_DISCUSSION2\\_Main Street Exhibits 23 06 12.pdf](#)

## L. ADJOURNMENT

### MISSION STATEMENT

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov).



**MARSHALLTOWN  
MORE THAN EVER**

