

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
MAY 24, 2021, 5:30 PM

GO-TO MEETING: [Mon, May 24](#), 2021 5:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/206018445>

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A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Years Of Service - May
Joe Witte - 5 years

F. CONSENT AGENDA

1. APPROVE MINUTES 05/10/21 MEETING AND BILL LIST
\$8,031,043.37

Documents:

[05-10-21 MINUTES.pdf](#)
[05-24-2021_BILL LIST Summary.pdf](#)
[Bill List Detail Report May 24, 2021.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

Tannin Inc., 125 E Main St
Hy-Vee Party Room, 802 S Center St

3. Approval Of Renewal Applications For State Of Iowa Retail Cigarette, Tobacco, Nicotine And Vapor Licenses, Through 6/30/2022

Walmart, 2802 S Center St
Dollar General Store #21858, 104 W State St
Dollar General Store #2019, 408 S 9th St
Dollar General Store #4206, 2413 S Center St
Mishi Food Mart Inc, DBA Food & Gas Mart, 613 N 3rd Ave
Walgreens, 5 E Anson St
Fareway Stores, Inc, 102 W Anson St

4. APPOINTMENT OF SHARI COUGHENOUR AS A CITY ALTERNATE FOR THE 3 PUBLIC MEMBER SEATS ON THE SOLID WASTE MANAGEMENT COMMISSION

5. April 2021 Financial Statements

Documents:

[April 2021 Financials Memo.pdf](#)
[April 2021 Financial Statements.pdf](#)

6. RESOLUTION 2021-122 AUTHORIZING THE CITY OF MARSHALLTOWN TO REQUEST ASSIGNMENT OF TAX CERTIFICATES FOR 918 NORTH 5TH AVENUE AND 920 NORTH 5TH AVENUE, HELD BY MARSHALL COUNTY

Documents:

[05-24-2021_2021-122_Resolution Authorizing Request for Tax Certificates for 918 and 920 N 5th Ave.pdf](#)
[Memo on 918.920 N 5th Ave Tax Certs.pdf](#)

7. RESOLUTION 2021-123 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF ONE 2019 FORD EDGE FROM JENSEN FORD FOR THE PRICE OF \$34,899.00 FOR USE IN THE POLICE DEPARTMENT AS A DETECTIVE VEHICLE AND DECLARING CERTAIN PROPERTY SURPLUS PROPERTY, AND AUTHORIZING SALE AND DISPOSAL THEREOF TO JENSEN FORD, OF A 2011 DODGE NITRO FOR \$7,500.00 AND A 1992 CHEVROLET CARGO VAN FOR \$900.00

Documents:

[05-24-2021_Resolution for Purchase of MPD Vehicle 2019 Ford Edge.pdf](#)

8. RESOLUTION 2021-124 APPROVING CONTRACT CHANGE ORDER #3 FOR THE E MERLE HIBBS EXTENSION

Documents:

05-24-2021_2021-124_Resolution Approving CO3 for E Merle Hibbs Extension.pdf
ECO19001 Memo for Change Order 3.pdf
Wenthold002.pdf

9. RESOLUTION 2021-125 ACCEPTING THE OFFER FROM IOWA RIVER HOSPICE INC FOR CITY OWNED LOTS IN THE VIEJO BLUFFS FIRST ADDITION

Documents:

05-24-2021_2021-125_Resolution Accepting Offer from Iowa River Hospice for Viejo Bluffs Lots.pdf

10. RESOLUTION 2021-126 APPROVING TEMPORARY EASEMENT ACQUISITION FOR THE DERECHO DAMAGED DEBRIS REMOVAL PROJECT #SMW21001

Documents:

05-24-2021_2021-126_Resolution Approving Temporary Easements Derecho Damaged Debris Removal.pdf
05-24-2021_2021-126_CGA letter Purchase Agreements for Easements.pdf

11. RESOLUTION 2021-127 APPROVING THE AMENDMENT OF THE COMPREHENSIVE PLAN OF 2030, CHANGING PARCEL 8418-01-305-005 TO HIGH DENSITY RESIDENTIAL

Documents:

05-24-2021_2021-127_Resolution 8318-01-305-005 Amend Comprehensive Plan.pdf
05-24-2021_2021-127_MEMO 8318-01-305-005 Amend Comprehensive Plan.pdf

12. RESOLUTION 2021-128 SETTING A PUBLIC HEARING FOR THE VOLUNTARY ANNEXATION OF 2430 233RD STREET, MARSHALLTOWN, IA 50158

Public Hearing scheduled for 6/28/21

Documents:

05-24-2021_2021-128_Resolution Setting PH for Vol Annexation 2430 233rd St.pdf
05-24-2021_2021-128_CC Memo 2430 233rd St Annexation.pdf
05-24-2021_2021-128_Application 2430 233rd St

13. RESOLUTION 2021-129 AWARDING THE BID FOR THE DEMOLITION OF FOUR PROPERTIES TO LANSING BROTHERS CONSTRUCTION CO. INC. AT A COST OF \$85,850.00

Documents:

[Res Awarding Demo Bid Phase 2.pdf](#)
[Lansing Bid.pdf](#)
[2021 Phase 2 Contract Demo Lansing.pdf](#)

G. MOTIONS

1. APPROVE NEW CLASS C LIQUOR LICENSE - MAMA DIGRADO'S PASTA & PIZZA, 2500 S CENTER ST
2. APPROVE NEW CLASS C LIQUOR LICENSE - VETERANS MEMORIAL COLISEUM, 20 W STATE ST

H. RESOLUTIONS

1. RESOLUTION 2021-130 APPROVING AN AGREEMENT WITH BOLTON AND MENK FOR THE COMPLETION OF A FEDERAL RAISE GRANT APPLICATION FOR THE HIGHWAY 14/NORTH 3RD AVENUE CORRIDOR IMPROVEMENTS

Documents:

[05-24-2021_2021-130_Resolution for Agreement with Bolton and Menk for RAISE Grant Application.pdf](#)
[Marshalltown RAISE Grant Application Contract.pdf](#)

2. RESOLUTION 2021-131 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 2021 TRAIL IMPROVEMENTS, PROJECT #TRL21001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$495,872.00

Documents:

[05-24-2021_2021-131_Resolution Accepting Bid Linn Creek Trail Improvements TRL21001.pdf](#)
[05-24-2021_2021-_Memo to Award Contract for Linn Creek Trail Improvements TRL21001.pdf](#)
[OEL Letter of Withdrawal - Linn Creek Trail Improvements.pdf](#)
[TRL21001 Bid Tabulation.pdf](#)

3. RESOLUTION 2021-132 REJECTING ALL BIDS FOR THE ANSON PARK SHELTER RENOVATION, PROJECT #PRK20001 IN THE CITY OF MARSHALLTOWN, IOWA

Documents:

[05-24-2021_2021-132_PRK20001 Resolution on Rejecting](#)

4. PUBLIC HEARING AND RESOLUTION 2021-133 ADOPTING THE
BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING JUNE
30, 2021

Documents:

05-24-2021_2021-133_RESOLUTION ADOPTING THE
BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING
JUNE 30, 2021.pdf
Record of Hearing and Adoption of Budget Amendment.pdf
FY2021 Budget Amendment Memo .pdf
Budget Comparison for Adopted vs Amendment.pdf
Cash Balances FY20 thru FY22.pdf
Transfers updated for FY21 Budget Amendment May
2021.pdf

I. ORDINANCES

1. ORDINANCE 15018 PROVIDING FOR THE DIVISION OF TAXES
LEVIED ON TAXABLE PROPERTY DESIGNATED AS SECTION A
OF THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6,
PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA
3RD READING

Documents:

05-24-2021_ORDINANCE_15018_SIGNED SectionA TIF
Ord URArea No. 6 Marshalltown422742-42-v1.pdf

2. ORDINANCE 15019 ESTABLISHING A VACANT PROPERTY
CODE
3RD READING

Documents:

05-24-2021_ORDINANCE_15019 Establishing a Vacant
Property Code.pdf
05-24-2021_ORDINANCE_15019_MEMO_Marshalltown
Vacant Property Code.pdf

3. ORDINANCE 15020 TO AMEND CODE OF ORDINANCES, CITY
OF MARSHALLTOWN, IOWA, SECTIONS 52.029 CONCERNING
WASTERWATER RATES
3RD READING

Documents:

05-24-2021_ORDINANCE_15020_wastewater.rate change
FINAL.pdf

4. PUBLIC HEARING AND ORDINANCE 15021 APPROVING THE REZONING OF PARCEL 8318-01-305-005 TO R-5 HIGH DENSITY RESIDENTIAL DISTRICT

PH & 2ND READING, REQUESTING WAIVER OF 3RD READING

Documents:

[05-24-2021_ORDINANCE_15021_ORD Rezoning.pdf](#)
[05-24-2021_ORDINANCE_15021_MEMO Rezoning.pdf](#)

J. DISCUSSION

1. Discussion Of Agreement For Tourism And Marketing With The Marshalltown Area Chamber Of Commerce

Documents:

[Agreement with Chamber for Tourism.Promotion 2021.pdf](#)
[Memo on Chamber Tourism Marketing Agreement.pdf](#)
[City Council Presentation- 5-24-21 Chamber.pdf](#)

2. Discussion Of Sanitary Sewer Connection To 6th Street Parcel

Documents:

[Memo on S 6th St Sanitary Sewer.pdf](#)

3. Follow-Up On South 7th Avenue Infrastructure

Documents:

[Lot Development - S 7th Ave Extension Concept 2021 05 17.pdf](#)
[Area Development - S 7th Ave Concept v3 - 2021 05 18.pdf](#)
[S 7th Ave Extension v3 EOPC - City Participation Items.pdf](#)
[Memo on S 7th Ave Infrastructure Partnership 5.24.pdf](#)

4. Discussion Of 101 West Main Street Structural Report

Documents:

[STRUCTURAL REPORT_P21-129-City of M -101WMain-Marshalltown-report.pdf](#)

5. Discussion Of FY22 Library Budget

Documents:

[Marshalltown Code 31.045 Board of Library Trustees.pdf](#)
[FY22 Library operating budget.pdf](#)

6. American Rescue Plan Update

Documents:

K. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov