

**CITY OF MARSHALLTOWN**  
**COUNCIL AGENDA**  
**CITY HALL COUNCIL CHAMBERS**  
**10 W STATE STREET**  
**MAY 23, 2022, 5:30 PM**

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Recognition Of MPD Employee Of The Year - Lt. Tricia Thein
2. Years Of Service - May  
Brian DeMoss - Finance - 10 years

E. **CONSENT AGENDA**

1. APPROVE MINUTES 05/09/22 MEETING AND BILL LIST  
\$1,706,435.13

Documents:

[2022-05-09 SIGNED Council Minutes.pdf](#)  
[2022-05-23\\_BILL LIST\\_Summary.pdf](#)  
[2022-05-23\\_BILL LIST\\_Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- Git-n-Go Convenience Stores #34, 3302 S Center St

- Git-n-Go Convenience Stores #35, 902 W Lincolnway
- El Portal, 1716 S Center St
- JB's Bar, 915 Turner St

3. APPROVAL OF RENEWAL APPLICATIONS FOR STATE OF IOWA RETAIL CIGARETTE, TOBACCO, NICOTINE AND VAPOR LICENSES, THROUGH 6/30/2023

- Fareway Stores, Inc #467, 102 W Anson St
- Walgreens #03196, 5 E Anson St
- 7 Rayos Liquor Store, 120 E Main St
- Goldenland Asian Food, 11 E State St

4. Approve Civil Service Lists-Parking Enforcement Officer And Police Officer

Documents:

[2022-05-23\\_CONSENT\\_Civil Service - New Hire List Parking Enforcement.pdf](#)  
[2022-05-23\\_CONSENT\\_Civil Service - New Hire List Police Officer.pdf](#)

5. Approve April 2022 Financial Statements

Documents:

[April 2022 Financials Memo.pdf](#)  
[April 2022 Financial Statements.pdf](#)

6. RESOLUTION 2022-132 AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE PUBLIC SAFETY CAMERA PROGRAM

Documents:

[2022-05-23\\_2022-132\\_Resolution Approving LOST for Public Safety Camera Program.pdf](#)  
[2022-05-23\\_2022-132\\_Memo Public Safety Camera Program 5.9.22.pdf](#)

7. RESOLUTION 2022-133 AMENDING PERSONNEL POLICY 1.4 – APPROPRIATE USE OF THE CITY OF MARSHALLTOWN'S COMPUTING, NETWORK RESOURCES AND EQUIPMENT

Documents:

[2022-05-23\\_2022-133\\_Resolution Amending Policy 1.4 -](#)

[Acceptable Use Policy.pdf](#)  
[2022-05-23\\_2022-133\\_Memo Personnel Policy 1.4.pdf](#)  
[2022-05-23\\_2022-133\\_Personnel Policy 1.4.pdf](#)

8. RESOLUTION 2022-134 AMENDING THE POLICY FOR THE EXAMINATION AND COPYING OF PUBLIC RECORDS

Documents:

[2022-05-23\\_2022-134\\_Resolution Amending the Policy for Examination and Copying of Public Records.pdf](#)  
[2022-05-23\\_2022-134\\_Memo Examination and Copying of Public Records.pdf](#)  
[2022-05-23\\_2022-134\\_Examination and Copying of Public Records.pdf](#)  
[2022-05-23\\_2022-134\\_Senate File 2322\\_GovLetter.pdf](#)

9. RESOLUTION 2022-135 APPROVING A DEVELOPMENT AGREEMENT WITH SIMMS COMPANY LLC FOR A \$250,000 CATALYST BUILDING REMEDIATION GRANT FOR THE CREATION OF UPPER STORY HOUSING

Documents:

[2022-05-23\\_2022-135\\_Resolution for 26 E Main St Upper Story Catalyst DA.pdf](#)  
[2022-05-23\\_2022-135\\_Memo for 26 E Main St Catalyst.pdf](#)  
[2022-05-23\\_2022-135\\_Simms Development Agreement.pdf](#)

10. RESOLUTION 2022-136 TO APPROVE A SECOND 6-MONTH EXTENSION OF TIME TO COMPLETE THE CITY CODE UPGRADE GRANT WORK FOR 210 E. MAIN STREET

Documents:

[2022-05-23\\_2022-136\\_Resolution to Approve Extension Facade 210 E Main St.pdf](#)  
[2022-05-23\\_2022-136\\_Memo Extension Request Deim Holdings.pdf](#)

11. RESOLUTION 2022-137 APPROVING CONTRACT CHANGE ORDER #3 FOR THE RIVERVIEW PARK STORM WATER PUMP STATION RETAINING WALL

Documents:

[2022-05-23\\_2022-137\\_Resolution CO3 Time Extension SMW20001.pdf](#)  
[2022-05-23\\_2022-137\\_Memo CO3 SMW20001.pdf](#)  
[2022-05-23\\_2022-137\\_SMW20001 Change Order 3 to Council.pdf](#)

12. RESOLUTION 2022-138 APPROVING A DEVELOPMENT AGREEMENT WITH JOSEPH AND JANELLE CARTER FOR THE

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\$300,000 DOWNTOWN HOUSING GRANT

Documents:

2022-05-23\_2022-138\_Resolution Approving DA with Carters for Downtown Housing Grant.pdf  
2022-05-23\_2022-138\_Memo Downtown Housing Grant.pdf  
2022-05-23\_2022-138\_Carters Development Agreement.pdf

13. RESOLUTION 2022-139 APPROVING CONTRACT CHANGE ORDER #8 FOR THE AIRPORT HANGAR AND TERMINAL PROJECT #ARP19002, A DECREASE OF \$28,947.32

Documents:

2022-05-23\_2022-139\_Resolution Approving ARP19002 Decrease CO.pdf  
Memo\_ARP 19-002\_CO .pdf  
4482 Hangar-Terminal - Change Order 8\_City Mod.pdf

14. RESOLUTION 2022-140 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR A NEIGHBORHOOD BLOCK PARTY

Documents:

2022-05-23\_2022-140\_Resolution Approving Alcohol Public Way.pdf  
2022-05-23\_2022-140\_Special Event Application.pdf

15. RESOLUTION 2022-141 TO AMEND THE POLICY AND PROCEDURES FOR PERSONALLY IDENTIFIABLE INFORMATION AND PROTECTED PERSONALLY IDENTIFIABLE INFORMATION FOR THE CITY OF MARSHALLTOWN

Documents:

2022-05-23\_2022-141\_Resolution to Amend Personally Identifiable Information.pdf  
2022-05-23\_2022-141\_Memo - Update Protected Personally Identifiable Information Policy.pdf  
2022-05-23\_2022-141\_Policy and Procedures for Personally Identifiable Info and Protected Personally Identifiable Info.pdf

**F. MOTIONS**

1. MOTION TO APPROVE 5-DAY LIQUOR LICENSE FOR IMPALA BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA WITH OUTDOOR SERVICE FOR A RODEO & CONCERT ON 06/11/22

Documents:

2022-06-11\_Service Area.pdf

2. MOTION TO APPROVE NEW CLASS C LIQUOR LICENSE WITH OUTDOOR SERVICE FOR MIDNIGHT BALLROOM LLC AT 1501 S 17TH AVE
3. MOTION TO APPROVE TEMPORARY OUTDOOR SERVICE AMENDMENT FOR THE 918 ON 06/12/22

Documents:

[2022-06-12 Temporary Outdoor Service Area.pdf](#)

## G. RESOLUTIONS

1. RESOLUTION 2022-142 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$6,062,985.50

Documents:

[2022-05-23\\_2022-142\\_Resolution Accepting Bid State St STR21004.pdf](#)

[2022-05-23\\_2022-142\\_Memo - Award State Street 22 05 23.pdf](#)

[2022-05-23\\_2022-142\\_State Street - Bid Tab.pdf](#)

2. RESOLUTION 2022-143 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 2020 SANITARY SEWER CIPP PROJECT #SAN21001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$4,768,210.10

Documents:

[2022-05-23\\_2022-143\\_Resolution Accepting Bid SanSew SAN21001.pdf](#)

[2022-05-23\\_2022-143\\_Memo - Award SanSewCIPP 22 05 23.pdf](#)

[2022-05-23\\_2022-143\\_Bid Tab 2020 Sanitary Sewer Rehab Project.pdf](#)

## H. ORDINANCES

1. ORDINANCE 15041 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS

3RD READING

Documents:

[2022-05-23\\_ORD 15041 Amend Chapter 118 Peddlers, Solicitors, and Transient Merchants \(3rd reading\).pdf](#)

[2022-05-23\\_ORD 15041\\_Memo Chapter 118 Peddler,](#)

2. ORDINANCE 15042 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, REPEALING CHAPTER 58: VEGETATION AND ENACTING AND ADOPTING A NEW CHAPTER 58: VEGETATION

2ND READING

Documents:

[2022-05-23\\_ORD 15042\\_Repealing Chapter 58 and Adopting New Chapter 58 Vegetation \(2nd reading\).pdf](#)

3. ORDINANCE 15043 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CODE SECTION 90.036 DOGS AT PUBLIC EVENTS

2ND READING

Documents:

[2022-05-23\\_ORD 15043\\_Repealing Code Section 90.036 Dogs at Public Events \(2nd reading\).pdf](#)  
[2022-05-23\\_ORD 15043\\_Memo Dogs at Public Events.pdf](#)

## I. **DISCUSSION**

1. Urban Renewal Area 7 Project- Karl Of Marshalltown

Documents:

[Memo - Karl TIF Proposal.pdf](#)  
[Memo on New Urban Renewal Area 7.pdf](#)  
[TIF Options Karl of Marshalltown UR7.pdf](#)

2. Karl Of Marshalltown Request To Purchase Land

Documents:

[Memo - Karl Request to Purchase Land.pdf](#)

3. Discussion - Remaining 2017 Bond Funds From Police/Fire Building

Documents:

[Memo - Discussion to use 2017 Bond Funds.pdf](#)  
[Powerpoint 2017 Bond Discussion on Remaining funds May 23 2022.pdf](#)

4. Discussion - Fire Department Calls

Documents:

5. Discussion Of Compost Fee And Regulations

Documents:

Compost Fee Memo.pdf  
Draft Compost Utility Fee Resolution.pdf  
COMPOST FEES 2022 (1).pdf

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURNMENT**

**MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)