

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
MAY 10, 2021, 5:30 PM

GO-TO MEETING: Mon, May 10, 2021 5:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/849092245>

You can also dial in using your phone. United States: +1 (646) 749-3112 / Access Code: 849-092-245

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Recognize Officer Stephen Sheets As The Marshalltown PD Employee Of The Year

F. CONSENT AGENDA

1. APPROVE MINUTES 04/26/21 MEETING AND BILL LIST \$1,428,333.91

Documents:

[04-26-2021 SIGNED Minutes.pdf](#)
[05-10-2021_BILL LIST_Summary.pdf](#)
[05-10-2021_BILL LIST Detail.pdf](#)

2. Receipt Of Building Permit Report, April 2021

Documents:

[0421.pdf](#)

3. Approval Of Renewal Applications For State Of Iowa Retail Cigarette, Tobacco, Nicotine And Vapor Licenses, Through 6/30/2022

BW Gas & Convenience Retail LLC, DBA Yesway, 1701 Iowa Ave
E

Casey's #3228, 916 E Main St

Casey's #3508, 108 Iowa Ave W

Casey's #1303, 111 N 3rd Ave

Casey's #1441, 1402 S 12th Ave

Casey's #1564, 1009 W Lincoln Way

Family Dollar #22886, 327 S 3rd Ave

Marshall Beer, Wine, Spirits, 11 N 3rd Ave

Marshalltown Tobacco & Vape Outlet, 19 W Main St

SHAG, 2501 S Center St, Suite B

4. APPROVE TREE TRIMMER LICENSES

Wright Outdoor Solutions, Inc

Jose's Tree Service

Grewell Lawn & Snow Removal Services LLC

5. RESOLUTION 2021-114 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF TWO 2021 FORD INTERCEPTOR POLICE PACKAGE VEHICLES FROM JENSEN FORD FOR THE PRICE OF \$68,310.00 FOR USE IN THE POLICE DEPARTMENT AS EMERGENCY RESPONSE VEHICLES AND DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING SALE AND DISPOSAL THEREOF TO JENSEN FORD, A 2012 CHEVROLET TAHOE FOR \$8,000.00 AND A 2015 CHEVROLET TAHOE FOR \$17,500.00

Documents:

[05-10-2021_2021-114_Resolution for Purchase of MPD Vehicles FINAL.docx](#)

[MPD Police Vehicle Purchase for FY 21 22 Memo.pdf](#)

6. RESOLUTION 2021-115 AUTHORIZING THE CITY OF MARSHALLTOWN TO REQUEST CERTAIN DELINQUENT PROPERTIES BE DESIGNATED FOR THE 2021 PUBLIC NUISANCE TAX SALE

Documents:

[Res for Public Nuisance Tax Sale 2021.pdf](#)

[Memo on Public Nuisance Tax Sale.pdf](#)

7. RESOLUTION 2021-116 APPROVING CONTRACT CHANGE

ORDER #2 FOR THE 4TH STREET AND MEADOW LANE STORM
SEWER ENHANCEMENTS PROJECT #SMW17001, AN
INCREASE OF \$3800.00

Documents:

05-10-2021_2021-116_Resolution Approving CO2
SMW17001.pdf
05-10-2021_2021-116_Memo CO2 4th and Meadow Ln
Storm Sewer SMW17001.pdf

8. RESOLUTION 2021-117 APPROVING AN AGREEMENT
BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND THE
IOWA DEPARTMENT OF TRANSPORTATION FOR TRAFFIC
SAFETY IMPROVEMENT PROGRAM FUNDING

Documents:

05-10-2021_2021-117_DOT Agreement Traffic Safety
Program Funding.pdf
2022-TS-011_MarshalltownFinal.pdf

G. RESOLUTIONS

1. RESOLUTION 2021-118 SETTING A PUBLIC HEARING FOR THE
FY21 BUDGET AMENDMENT

Documents:

05-10-2021_2021-118_Resolution Setting Public Hearing
on Budget Amendment.pdf
PublicHearingNotice 4.pdf
FY2021 Budget Amendment 1 Memo .pdf
Budget Comparison for Adopted vs Amendment.pdf
Cash Balances FY20 thru FY22.pdf
Transfers updated for FY21 Budget Amendment May
2021.pdf

2. RESOLUTION 2021-119 ACCEPTING BID AND AUTHORIZING
THE AWARD OF CONTRACT FOR THE LINN CREEK TRAIL
CRACKSEALING PROJECT IN THE CITY OF MARSHALLTOWN,
IOWA IN THE AMOUNT OF \$86,747.10

Documents:

05-10-2021_2021-_Res Accept Bid Auth Award Approve
Contract DENCO Highway Construction.pdf
05-10-2021_2021-119_Memo to Award Contract for Linn
Creek Trail Crack Sealing.pdf
05-10-2021_2021-119_DENCO Highway Bid - Linn Creek
Trail Cracksealing.pdf

3. PUBLIC HEARING AND RESOLUTION 2021-120 APPROVING
PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST

FOR THE ANSON PARK SHELTER IMPROVEMENTS PROJECT,
IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO.
PRK20001

Documents:

05-10-2021_2021-_PRK20001 Memo on Ordering
Construction for Anson Park Shelter.pdf
05-10-2021_2021-_PRK20001 Res Approve Plans, Specs
Anson Park Shelter Improvements Project.pdf

4. PUBLIC HEARING AND RESOLUTION 2021-121 APPROVING
PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST
FOR THE LINN CREEK TRAIL PROJECT, IN THE CITY OF
MARSHALLTOWN, IOWA, BEING PROJECT NO. PRK20002

Documents:

05-10-2021_2021-121_TRL21001 Res Approve Plans,
Specs Linn Creek Trail Improvements Project.pdf
05-10-2021_2021-121_Memo Ordering Construction Linn
Creek Trail Improvements.pdf

H. ORDINANCES

1. ORDINANCE 15018 PROVIDING FOR THE DIVISION OF TAXES
LEVIED ON TAXABLE PROPERTY DESIGNATED AS SECTION A
OF THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6,
PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA
2ND READING

Documents:

05-10-2021_ORDINANCE_15018_SectionA TIF Ord
URArea No. 6 Marshalltown422742-42-v1-2ND
READING.pdf

2. ORDINANCE 15019 ESTABLISHING A VACANT PROPERTY
CODE
2ND READING

Documents:

05-10-2021_ORDINANCE_15019 Establishing a Vacant
Property Code.pdf
05-10-2021_ORDINANCE_15019_MEMO_Marshalltown
Vacant Property Code.pdf

3. ORDINANCE 15020 TO AMEND CODE OF ORDINANCES, CITY
OF MARSHALLTOWN, IOWA, SECTIONS 52.029 CONCERNING
WASTERWATER RATES
2ND READING

Documents:

[05-10-2021_ORDINANCE_15020_wastewater.rate change FINAL.pdf](#)

4. ORDINANCE 15021 APPROVING THE REZONING OF PARCEL 8318-01-305-005 TO R-5 HIGH DENSITY RESIDENTIAL DISTRICT
1st Reading 5/10, 2nd Reading and Public Hearing 5/24, Request to waive 3rd Reading

Documents:

[05-10-2021_ORDINANCE_15021_MEMO Rezoning.pdf](#)
[05-10-2021_ORDINANCE_15021_ORD Rezoning.pdf](#)

I. DISCUSSION

1. Citizen Request For County-Held Tax Certificates

Documents:

[Memo on 918.920 N 5th Ave Tax Certs.pdf](#)

2. RFP For Internal Community Marketing

Documents:

[RFP for Marketing.pdf](#)

3. Infrastructure Partnership With HCI

Documents:

[Memo on S 7th Ave Infrastructure Partnership.pdf](#)
[JBS 7th Ave Extension Opinion of Probable Cost_05-05-2021.pdf](#)
[S 7th Ave Extension Conceptual Layout.pdf](#)

J. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with

Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

L. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov