

**CITY OF MARSHALLTOWN**  
**COUNCIL AGENDA**  
**CITY HALL COUNCIL CHAMBERS**  
**10 W STATE STREET**  
**APRIL 26, 2021, 5:30 PM**

**GO-TO MEETING: Mon, Apr 26, 2021 5:30 PM - 7:30 PM (CDT)**

Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/995258957>

You can also dial in using your phone. United States: +1 (646) 749-3122 / Access Code: 995-258-957

**A. NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

**B. CALL TO ORDER**

Mayor Joel T.S. Greer

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Proclamation - Neurofibromatosis (NF) Awareness Month, May 2021  
Beth Koester, Volunteer for the Children's Tumor Foundation, will be present to accept the proclamation.

Documents:

[2021-05-01 NF Awareness Month.pdf](#)

2. Years Of Service - April  
Pat Cornwell - 20 years, Kevin Pigors - 10 years, Rhonda Allen - 10 years

**F. CONSENT AGENDA**

1. APPROVE MINUTES 04/12/21 AND 04/14/21 MEETING AND BILL

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LIST \$1,350,944.97

Documents:

[2021-04-12 Council Minutes.pdf](#)  
[2021-04-14 Council Minutes.pdf](#)  
[04-26-2021\\_BILL LIST Summary.pdf](#)  
[04-26-2021\\_BILL LIST Detail.pdf](#)

2. APPROVE CIVIL SERVICE HIRE LISTS

Civil Service New Hire List - Transit Operator  
Civil Service Promotional Hire List - Street Maintenance Worker IV

Documents:

[Civil Service New Hire List Transit Operator.pdf](#)  
[Civil Service Promotional List Street Maintenance Worker IV.pdf](#)

3. Building Permit Report - March 2021

Documents:

[0321.pdf](#)

4. MARCH 2021 FINANCIAL STATEMENTS

Documents:

[March 2021 Financials Memo.pdf](#)  
[March 2021 Financial Statements.pdf](#)

5. APPROVE LIQUOR LICENSE RENEWALS

Dollar General Store #21858, 104 W State St  
Dollar General Store #4206, 2413 S Center St

6. RESOLUTION 2021-087 AUTHORIZING THE CITY OF MARSHALLTOWN TO REQUEST ASSIGNMENT OF A TAX CERTIFICATE FOR 503 WOODBURY STREET, PARCEL 8418-26-478-002, HELD BY MARSHALL COUNTY

Documents:

[Res for Tax Cert 503 Woodbury St.pdf](#)

7. RESOLUTION 2021-088 AMENDING A GRANT AGREEMENT FOR SHARED WALL REPAIR WITH JOEL BOTELLO AND ANTONIO BOTELLO TO \$53,450

Documents:

[Res Amending Botello 27 N Center Grant Agreement.pdf](#)  
[Exhibit C botello-estimate1363.pdf](#)

8. RESOLUTION 2021-089 AMENDING A GRANT AGREEMENT FOR

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SHARED WALL REPAIR WITH WIN KYAW TO \$68,170

Documents:

[Res Amending Kyaw 9 E State Grant Agreement.pdf](#)  
[Exhibit C kyaw-estimate1364.pdf](#)

9. RESOLUTION 2021-090 AUTHORIZING AN AGREEMENT WITH FIVE STAR REAL ESTATE GROUP FOR THE LISTING OF LOTS IN THE VIEJO BLUFFS SUBDIVISION

Documents:

[Res Approving Five Star for Viejo Bluffs.pdf](#)  
[Five Star Veijo Bluffs Response.pdf](#)

10. RESOLUTION 2021-091 TO APPROVE THE COVID-19 RELIEF RECREATIONAL TRAILS PROGRAM APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL

Documents:

[marshalltown federal rec trail resolution for special covid funds.pdf](#)

11. RESOLUTION 2021-092 APPROVING AN OFFER TO BUY REAL ESTATE FOR 15 SOUTH 1ST STREET

Documents:

[Res Approving Offer 15 S 1st St.pdf](#)  
[15 S 1st St Offer to Buy.pdf](#)

12. RESOLUTION 2021-093 RELATING TO THE FINANCING OF A PROPOSED PROJECT TO BE UNDERTAKEN BY THE CITY OF MARSHALLTOWN, IOWA; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

Documents:

[RES. FOR THE FINANCING OF A PROJECT TO BE UNDERTAKEN ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGS UNDER THE INTERNAL REVENUE CODE.pdf](#)  
[Memo for Reimbursement Resolution for Parking Lot.pdf](#)

13. RESOLUTION 2021-094 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE VETERANS MEMORIAL COLISEUM RENOVATION PROJECT, BEING PROJECT NO. BLD19001, WITH A FINAL PROJECT COST IN THE AMOUNT OF \$4,148,752.00

Documents:

04-26-2021\_2021-094\_Resolution Approving Project Completion BLD19001 Veterans Memorial Coliseum.pdf  
04-26-2021\_2021-\_Garling Coliseum 210218 G704-2017 Signed updated substantial completion certificate 2.pdf  
3.31.21 FSR Marshalltown.pdf

14. RESOLUTION 2021-095 APPROVING CONTRACT CHANGE ORDER #2 FOR THE 12th AVENUE SHARED USE PATH PROJECT #TRL19002 ENGINEERING SERVICES FOR CLAPSADDLE-GARBER ASSOCIATES, INC. AN INCREASE OF \$11,520.00

Documents:

04-26-2021\_2021-095\_Resolution Approving CO2 TRL19002 CGA Engineering.pdf  
TRL19002 Amendment 2 v2 to City 2020 10 23.pdf  
04-26-2021\_2021-095\_TRL19002 Memo for Amendment No 2 for Clapsaddle Garber.pdf

15. RESOLUTION 2021-096 APPROVING CONTRACT CHANGE ORDER #2 FOR THE S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENTS PROJECT #PLT19001, AN INCREASE OF \$17,509.50

Documents:

04-26-2021\_2021-096\_Resolution Approving CO2 PLT19001 Stormwater Improvements.pdf  
Change Order No 2 - signed.pdf  
PLT19001 Memo Change Order 2.pdf

16. RESOLUTION 2021-097 APPROVING CONTRACT CHANGE ORDER #2 FOR THE 6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS PROJECT #PRK21001, AN INCREASE OF \$208,192.81

Documents:

04-26-2021\_2021-097\_Resolution Approving PRK21001 Increase CO 2.pdf  
04-26-2021\_2021-097\_PRK201001 Memo on 6th Street Park Lot Improvement CO2.pdf  
PRLT21001 Change Order 2 Entire Parking Area Expansion-Signed wedits.pdf

17. RESOLUTION 2021-098 ORDERING CONSTRUCTION OF THE ANSON PARK SHELTER IMPROVEMENTS PROJECT PRK20001, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

04-26-2021\_2021-\_Resolution Order Construction Anson  
Park Shelter.pdf  
04-26-2021\_2021-\_PRK20001 Memo on Ordering  
Construction for Anson Park Shelter.pdf

18. RESOLUTION 2021-099 TRANSFERRING FUNDS FOR FISCAL  
YEAR 2021 THROUGH MARCH 31, 2021

Documents:

Resolution Transferring Funds for Fiscal Year 2021 Through  
March 31, 2021.pdf  
Memo to Transfer Funds in FY21 through March 31, 2021.pdf

19. RESOLUTION 2021-100 SETTING A PUBLIC HEARING AND  
APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT  
AND COST FOR THE LINN CREEK TRAIL IMPROVEMENTS  
PROJECT 2021, IN THE CITY OF MARSHALLTOWN, IOWA, BEING  
PROJECT NO. TRL21001

Documents:

04-26-2021\_2021-\_TRL21001 RES ORDERING  
CONSTRUCTION LINN CREEK TRAIL IMPROVEMENTS  
2021.pdf  
TRL21001 Memo to Order Construction.pdf

G. MOTIONS

1. MOTION TO APPROVE OWNERSHIP UPDATES ON LIQUOR  
LICENSE FOR DOLLAR GENERAL STORE #21858 AT 104 W  
STATE ST

H. REPORTS

1. MARSHALLTOWN CENTRAL BUSINESS DISTRICT UPDATE

I. RESOLUTIONS

1. RESOLUTION 2021-101 APPROVING AN OFFER TO BUY REAL  
ESTATE FOR 108-110 WEST MAIN STREET

Documents:

Res Approving Offer 108.110 W Main.pdf  
108.110 W Main Offer to Buy.pdf

2. RESOLUTION 2021-102 APPROVING VIEJO FIRST ADDITION  
PRELIMINARY PLAT

Documents:

04-26-2021\_2021-102\_RES\_Viejo Bluffs First Addition  
Preliminary Plat.pdf  
04-26-2021\_2021-102\_MEMO\_Viejo Bluffs First Addition

Preliminary Plat.pdf  
04-26-2021\_2021-102\_VIEJO BLUFFS First Addition  
Preliminary Plat.pdf

3. PUBLIC HEARING AND RESOLUTION 2021-103 APPROVING THE FY 2021 CONSOLIDATED TRANSIT FUNDING APPLICATION FOR THE MARSHALLTOWN MUNICIPAL TRANSIT PUBLIC TRANSIT PROGRAM

Documents:

\_Resolution.pdf  
\_CTFA 21-22 Complete.pdf  
\_Certifications and Assurances 21-22.pdf  
\_Minority Impact 2022.pdf  
\_Memo Transit Funding FY2022.pdf

4. PUBLIC HEARING AND RESOLUTION 2021-104 APPROVING DEVELOPMENT AGREEMENT WITH GLENWOOD MARSHALLTOWN, LLC, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

Documents:

04-26-2021\_2021-  
104\_HrgApprvDevAgmtGlenwoodMarshalltown422742-42-  
v1.pdf  
GlenwoodMarshalltownLLCDvlpmtAgmt  
Marshalltown422742-42-v1.pdf

J. ORDINANCES

1. ORDINANCE 15018 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY DESIGNATED AS SECTION A OF THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA  
1ST READING

Documents:

04-26-2021\_ORDINANCE\_15018\_SectionA TIF Ord  
URArea No. 6 Marshalltown422742-42-v1.pdf

2. ORDINANCE 15019 ESTABLISHING A VACANT PROPERTY CODE  
1ST READING 4/26, 2ND READING 5/10, 3RD READING 5/24

Documents:

04-26-2021\_ORDINANCE\_15019 Establishing a Vacant  
Property Code.pdf  
04-26-2021\_ORDINANCE\_15019\_MEMO\_Marshalltown

3. ORDINANCE 15020 TO AMEND CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, SECTIONS 52.029 CONCERNING WASTERWATER RATES

1ST READING 4/26, 2ND READING 5/10, 3RD READING 5/24

Documents:

[04-26-2021\\_15020\\_ordinance.wastewater.rate change FINAL.pdf](#)

K. **DISCUSSION**

1. Discussion Of McTV Funding

Documents:

[Memo on McTV 4.22.21.pdf](#)  
[1998-172\\_MET12 IVCCD CABLE Agreement.pdf](#)

2. Discussion Of Logo In Council Chambers

Documents:

[Memo on Logo in Chambers.pdf](#)

L. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

M. **ADJOURN**

**MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)