

**CITY OF MARSHALLTOWN COUNCIL AGENDA  
CITY HALL COUNCIL CHAMBERS  
10 WEST STATE STREET  
MARCH 27, 2023, 5:30 PM**

**Public Participation in a City Council Meeting:**

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

**D. PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. YEARS OF SERVICE - MARCH

o Joel Chandler - Engineering - 20 years

2. PROCLAMATION - 125TH ANNIVERSARY OF THE MARSHALLTOWN PUBLIC LIBRARY

**F. CONSENT AGENDA**

1. APPROVE MINUTES 03/13/23 MEETING AND BILL LIST \$938,553.63

Documents:

[2023-03-13 SIGNED Council Minutes.pdf](#)  
[2023-03-27\\_BILL LIST Summary.pdf](#)  
[2023-03-27\\_BILL LIST Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- o HALL OF FAME CONCESSIONS, 807 S 6TH ST,  
WITH OUTDOOR SERVICE
- o MARSHALLTOWN SPEEDWAY, 1308 E OLIVE ST,  
WITH OUTDOOR SERVICE
- o CASEY'S GENERAL STORE #1441, 1402 S 12TH  
AVE, WITH OWNERSHIP UPDATES
- o THE SPOT, 217 1/2 N 13TH ST
- o YESWAY #1148, 1701 IOWA AVE E
- o DOLLAR GENERAL #21858, 104 W STATE ST
- o FOOD & GAS MART, 613 N 3RD AVE

3. APPROVE FEBRUARY 2023 FINANCIAL STATEMENTS

Documents:

[February 2023 Financials Memo.pdf](#)  
[February 2023 Financial Statements.pdf](#)

4. APPROVE CIVIL SERVICE NEW HIRE LIST - TRANSIT OPERATOR

Documents:

[2023-03-27\\_CONSENT\\_Civil Service List Full-Time Transit Op.pdf](#)

5. REAPPOINT NANCY HARRIS TO THE CIVIL SERVICE COMMISSION, 4 YR TERM 4/1/23-3/31/27
6. REAPPOINT MATTHEW BRODIN TO THE PLAN & ZONING COMMISSION, 5 YR TERM 4/1/23-4/1/28
7. REAPPOINT DAVID SCHULZE TO THE BOARD OF ADJUSTMENT, 5 YR TERM 4/1/23-3/31/28
8. RESOLUTION 2023-053 SETTING PUBLIC HEARING PRIOR TO APPROVING THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEARS ENDING JUNE 30, 2023-2027

Documents:

[2023-03-27\\_2023-053\\_Resolution to Set Public Hearing for CIP FY2023-2027.pdf](#)  
[2023-03-27\\_2023-053\\_Memo CIP Final Draft FY2023-2027.pdf](#)  
[2023-03-27\\_2023-053\\_FY23.27 CIP - Sources and Uses of Funds.pdf](#)  
[2023-03-27\\_2023-053\\_FY23.27 CIP - Project Detail All Projects.pdf](#)

9. RESOLUTION 2023-054 SETTING PUBLIC HEARING PRIOR TO APPROVING THE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024 AND CERTIFYING THE PROPERTY TAX LEVY

Documents:

[2023-03-27\\_2023-054\\_Resolution to Set Public Hearing for FY24 Budget.pdf](#)  
[2023-03-27\\_2023-054\\_Memo for FY24 Budget and Property Tax Certification.pdf](#)  
[FY24 Budget and Certification of Property Taxes.pdf](#)  
[Cash Balances FY22 thru FY24.pdf](#)  
[Revenues FY22 to FY24.pdf](#)  
[Expenses FY22 to FY24.pdf](#)  
[Transfers for Council updated March 27 2023.pdf](#)  
[LOST detail FY23 and FY24.pdf](#)  
[Marshalltown Water Works Budget.pdf](#)

10. RESOLUTION 2023-055 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS

Documents:

[2023-03-27\\_2023-055\\_Resolution Setting PH for Sale of Vacant Lots.pdf](#)  
[2023-03-27\\_2023-055\\_Request for Sealed Bids Vacant Lots.pdf](#)  
[2023-03-27\\_2023-055\\_Bid Tab Vacant Lots.pdf](#)

11. RESOLUTION 2023-056 DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING DISPOSAL THEREOF FROM THE POLICE DEPARTMENT

Documents:

[2023-03-27\\_2023-056\\_Resolution Declaring Police Dept Vehicle Surplus.pdf](#)  
[2023-03-27\\_2023-056\\_Memo Dodge Avenger Surplus Property.pdf](#)

12. RESOLUTION 2023-057 APPROVING A LEASE EXTENSION WITH THE MARSHALLTOWN COMMUNITY THEATER

Documents:

[2023-03-27\\_2023-057\\_Resolution Community Theater Lease Extension.pdf](#)  
[2023-03-27\\_2023-057\\_Memo Extending MCT Lease Agreement.pdf](#)  
[2023-03-27\\_2023-057\\_MCT Lease Extension \(SCL 3.20.23\).pdf](#)  
[2023-03-27\\_2023-057\\_Resolution 2003-019 Approving Lease Agreement.pdf](#)

13. RESOLUTION 2023-058 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF 906 SOUTH 11TH AVENUE TO DJ NOREM

Documents:

[2023-03-27\\_2023-058\\_Resolution Setting PH for Sale of 906 S 11th Ave.pdf](#)  
[2023-03-27\\_2023-058\\_Memo Sale of 906 S 11th Ave.pdf](#)

14. RESOLUTION 2023-059 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF CITY OWNED LAND TO CYNTHIA LEWIS, 1021 S 5TH AVENUE

Documents:

[2023-03-27\\_2023-059\\_Resolution Setting PH for Sale of Land to 1021 S 5th Ave.pdf](#)  
[2023-03-27\\_2023-059\\_Memo Property Sale to Cynthia Lewis 1021 S. 5th Ave.pdf](#)  
[2023-03-27\\_2023-059\\_Request to Purchase City Owned Land 12.08.22.pdf](#)

15. RESOLUTION 2023-060 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED LAND TO ELENO L. AND MARCIA A. HERNANDEZ

Documents:

[2023-03-27\\_2023-060\\_Resolution Setting PH Authorizing Sale 107 E Lincoln.pdf](#)  
[2023-03-27\\_2023-060\\_Memo Property Split Transfer 107 E Lincoln.pdf](#)

## **G. RESOLUTIONS**

1. RESOLUTION 2023-061 APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR \$218,938 WITH BOLTON AND MENK FOR DESIGN SERVICES FOR THE FIRST PHASE OF RIVERVIEW PARK

Documents:

[2023-03-27\\_2023-061\\_Resolution Approving Bolton Menk Agreement Riverview Park.pdf](#)  
[2023-03-27\\_2023-061\\_Memo Approving Bolton Menk Agreement Riverview Park.pdf](#)  
[2023-03-27\\_2023-061\\_Agreement for Professional Services.pdf](#)  
[2023-03-27\\_2023-061\\_Agreement for Professional Services-Exhibit A.pdf](#)  
[2023-03-27\\_2023-061\\_Riverview Park Master Plan- Graphics 04.13.22.pdf](#)

2. RESOLUTION 2023-062 OF SUPPORT FOR THE CITY OF MARSHALLTOWN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY TREE CANOPY AND TREE REPLANTING PROGRAM

Documents:

[2023-03-27\\_2023-062\\_Resolution Support CDBG Grant App Tree Canopy and Replanting.pdf](#)  
[2023-03-27\\_2023-062\\_Memo Support CDBG Grant App Tree Canopy and Replanting.pdf](#)  
[2023-03-27\\_2023-062\\_Tree Canopy and Tree Replanting Program Guidelines.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2023-063 PROVIDING FOR THE VACATION OF THE EAST-WEST ALLEY NORTH OF 328 SOUTH 3RD AVENUE

Documents:

[2023-03-27\\_2023-063\\_Resolution Providing for the Vacation of Alley North of 328 S 3rd Ave.pdf](#)  
[2023-03-27\\_2023-063\\_Memo Providing for the Vacation of Alley North of 328 S 3rd Ave.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2023-064 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED BUT UNCONVEYED ALLEY IN THE 900 BLOCK SOUTH 11TH AVENUE TO ABUTTING PROPERTY OWNERS

Documents:

[2023-03-27\\_2023-064\\_Resolution Providing for the Conveyance of Alley S 11th Ave.pdf](#)  
[2023-03-27\\_2023-064\\_Memo QCD for Alley S 11th Ave 03.13.23.pdf](#)

5. PUBLIC HEARING AND RESOLUTION 2023-065 TO APPROVE URBAN RENEWAL PLAN AMENDMENT FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 4

Documents:

2023-03-27\_2023-065\_Hold Hrg and Approve UR Amend no adds (Marshalltown-52 2023).pdf  
2023-03-27\_2023-065\_Memo UR Plan Amend 02.22.23.pdf  
2023-03-27\_2023-065\_UR Plan Amend (Marshalltown-52 2023)-v2.pdf

6. PUBLIC HEARING AND RESOLUTION 2023-066 APPROVING DEVELOPMENT AGREEMENT WITH BETTY'S PROPERTIES, LLC, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

Documents:

2023-03-27\_2023-066\_Hold Hrg Dev Agmt AA - Pharmacy (Marshalltown-52 2023).pdf  
2023-03-27\_2023-066\_Development Agreement (Pharmacy) (Marshalltown 52 2023).pdf

## H. ORDINANCES

1. ORDINANCE 15060 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE VIII SPEED LIMITS  
3RD READING

Documents:

2023-03-27\_ORDINANCE 15060\_Amend CH 76 Traffic Sch.pdf  
2023-03-27\_ORDINANCE 15060\_Memo - Ord Ch 76 Speed Amend - 23 02 27.pdf  
2023-03-27\_ORDINANCE 15060\_Exhibit\_Lincoln Way Speed Limit Changes.pdf

## I. ADJOURNMENT

### MISSION STATEMENT

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov).



**MARSHALLTOWN  
MORE THAN EVER**

