

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
FEBRUARY 22, 2021, 5:30 PM

GO-TO MEETING: Mon, Feb 22, 2021 5:30 PM - 7:30 PM (CST)

Join from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/452435565>

United States: +1 (408) 650-3123 / Access Code: 452-435-565

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Years Of Service - February

Nathan White - 15 years

Michelle Spohnheimer - 20 years

2. Fire Department Promotions

Nathan White - promoted to Captain

Curtis Raue - promoted to Lieutenant

F. CONSENT AGENDA

1. APPROVE MINUTES 02/08/21 AND 02/15/21 MEETING AND BILL LIST \$1,584,201.85

Documents:

[2021-02-08 Council Minutes.pdf](#)

[2021-02-15 Council Minutes.pdf](#)

[02-22-2021_BILL LIST Summary.pdf](#)

2. Receipt Of Building Permit Report, January 2021

Documents:

[0121.pdf](#)

3. Approve January 2021 Monthly Financial Statements

Documents:

[January 2021 Financials Memo.pdf](#)
[January 2021 Financial Statements.pdf](#)

4. APPROVE LIQUOR LICENSE RENEWALS

Kwik Star #706, 810 S 3rd Ave
Casey's General Store #1441, 1402 S 12th Ave
Dave's, 207 E Main St

5. APPROVE CHANGE OF OWNERSHIP LIQUOR LICENSES -
DOLLAR GENERAL

Dollar General Store #2019, 408 S 9th St
Dollar General Store #4206, 2413 S Center St

Documents:

[2021-03-01 Change of Ownership.pdf](#)

6. RESOLUTION 2021-035 APPROVING CONTRACT CHANGE
ORDER #6 FOR THE MANHOLE & POINT REPAIR PROJECT

Documents:

[02-22-2021_2021-035_Resolution Approving Manhole and
Point Repair CO Time Extension.pdf](#)
[02-22-2021_2021-035_Memo Manhole and Pt Repair
CO6.pdf](#)
[02-22-2021_2021-035_Change Order 6 Manhole and Point
Repair.pdf](#)

7. RESOLUTION 2021-036 RESOLUTION APPROVING AN
EASEMENT TO INTERSTATE POWER AND LIGHT COMPANY
FOR THE INSTALLATION OF A COMMUNICATION SYSTEM

Documents:

[02-22-2021_2021-036_Resolution Approving Airport
Communication Easement.pdf](#)
[02-22-2021_2021-036_Full Easement Marshalltown
Municipal Airport Revised.pdf](#)
[02-22-2021_2021 Memo Alliant Easement.pdf](#)

8. RESOLUTION 2021-037 ORDERING CONSTRUCTION OF THE
6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS

PROJECT PRK21001, SETTING PUBLIC HEARING ON
PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATED COST AND DIRECTING PUBLICATION OF
NOTICE TO BIDDERS

Documents:

02-22-2021_2021-037_Resolution Order Construction 6th St
Softball Parking Lot.pdf
02-22-2021_2021-037_Memo to Order Construction
PRK21001.pdf
02-22-2021_2021-037_PRK21001 OFFICIAL NOTICE OF
HEARING AND LETTING.pdf

9. RESOLUTION 2021-038 TO APPROVE CRRSAA ACT GRANT
AGREEMENT #SF-424 FOR OPERATIONAL EXPENSES FOR
THE MARSHALLTOWN MUNICIPAL AIRPORT

Documents:

02-22-2021_2021-038_Resolution Approving CRRSAA Act
Grant for Airport.pdf
02-22-2021_2021-038_IA MIW - SF424 Unsigned (2).pdf

10. RESOLUTION 2021-039 AUTHORIZING LOAN TO URBAN
RENEWAL AREA NO. 2 TAX INCREMENT REVENUE FUND

Documents:

02-22-2021_2021-039_Resolution Authorizing Loan to UR
Area No. 2 Tax Increment Rev Fund.pdf

11. RESOLUTION 2021-040 APPROVING AN ECONOMIC
DEVELOPMENT GRANT TO MARSHALLTOWN COMPANY FOR
THE DEMOLITION OF DUNHAM-BUSH BUILDING AT 811 EAST
MAIN STREET

Documents:

02-22-2021_2021-040_Resolution Approving Economic
Dev Grant to Marshalltown Co for Demo.pdf

12. RESOLUTION 2021-041 APPROVING OFFERS TO BUY REAL
ESTATE FOR THE PURCHASE OF 328 AND 330 SOUTH 3RD
AVENUE

Documents:

02-22-2021_2021-041_Resolution Approving Offers to
Purchase 328 and 330 S 3rd Ave.pdf
Anderson, Donald D. Trust, 330 S. 3rd Ave, Marshalltown.pdf
Anderson, Donald D. Trust, 328 S. 3rd Ave, Marshalltown.pdf

13. RESOLUTION 2021-042 APPROVING CONTRACT CHANGE
ORDERS #70-72 FOR THE VETERANS MEMORIAL COLISEUM

RENOVATION PROJECT, A DECREASE OF \$76.14

Documents:

[02-22-2021_2021-_Resolution Approving Contract Change Orders 70-72 VMC.pdf](#)
[02-22-2021_2021-_Memo on Coliseum Change Order 70-72.pdf](#)
[Garling COR 070 - Credit for Re-Inspection - signed.pdf](#)
[Garling COR 071R Hold Opens.pdf](#)
[Garling COR 072 Basement Shaft Walls - Signed.pdf](#)

G. RESOLUTIONS

1. RESOLUTION 2021-043 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE FINAL CLARIFIER PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. WPC20001 IN THE AMOUNT OF \$1,064,000.00

Documents:

[02-22-2021_2021-043_Resolution Accepting Bid WPC20001.pdf](#)
[02-22-2021_2021-043_WPC20001 Recommendation of Award Letter - FC Rehab.pdf](#)
[02-22-2021_2021-043_WPC20001 Final Clarifier Rehab Notice of Public Hearing and Letting.pdf](#)

2. RESOLUTION 2021-044 SETTING PUBLIC HEARING PRIOR TO APPROVING THE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2022 AND CERTIFYING THE PROPERTY TAX LEVY

Documents:

[Resolution to Set Public Hearing for FY22 Budget.pdf](#)
[02-22-2021_2021-044_FY22 Budget Memo.pdf](#)
[Budget forms for Council Feb 22 2021.pdf](#)
[Cash Balances FY20 thru FY22.pdf](#)
[Budget Comparison Report by Fund and Function FY20 to FY22.pdf](#)
[Budget Comparison Report Summary by Fund FY20 to FY22 .pdf](#)
[Transfers for FY22 for Council Feb 22 2021.xlsx.pdf](#)
[Transfers for FY21 Re-Estimated for Council Feb 22 2021.xlsx.pdf](#)
[LOST detail updated after Feb 1 2021 Council Meeting.pdf](#)
[Marshalltown Water Works Budget FY22.pdf](#)

3. RESOLUTION 2021-045 SETTING PUBLIC HEARING PRIOR TO APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FOR THE FISCAL YEARS ENDING JUNE 30, 2021-2025

Documents:

Resolution to Set Public Hearing for CIP FY2021-2025.pdf
Budget Memo for CIP FY21-FY25.pdf
02-22-2021 Capital Plan FY21 to FY25.pdf

4. PUBLIC HEARING AND RESOLUTION 2021-046 EXPRESSING INTENT TO ENTER INTO A SEWER REVENUE REFUNDING LOAN AGREEMENT

Documents:

02-22-2021_2021-046_Hrg 2021SewerRevRfdg
Marshalltown422742-43-v1.pdf
02-22-2021_2021-046_Speer Financial Memo for Sewer
Revenue Refunding.pdf

5. PUBLIC HEARING AND RESOLUTION 2021-047 ADOPTING THE 2021 AMENDMENT TO THE PLAN FOR THE MARSHALLTOWN URBAN REVITALIZATION AREA NO. 2

Documents:

02-22-2021_2021-047_2021HrngAmend Revite Plans No.2
and Ords(3)Marshalltown422742-41-v1.pdf
02-22-2021_2021-047_Memo Amendment to URevite 2.pdf

H. ORDINANCES

1. ORDINANCE 15010 ADOPTING THE 2020 NATIONAL ELECTRIC CODE

3rd Reading

Documents:

02-22-2021_ORDINANCE_15010 Adoption 2020 National
Electric Code.pdf
02-22-2021_ORDINANCE_15010 Memo Adoption of 2020
National Electric Code.pdf

2. ORDINANCE 15013 AMENDING ORDINANCE NO. 14215 TO ADD PROPERTIES TO THE LEGAL DESCRIPTION OF PROPERTY INCLUDED IN MARSHALLTOWN URBAN REVITALIZATION AREA NO. 2

1ST READING

Documents:

02-22-2021_2021HrngAmend Revite Plans No.2 and Ords
(3)Marshalltown422742-41-v1.pdf
02-22-2021_2021-047_Memo Amendment to URevite 2.pdf

3. ORDINANCE 15014 AN ORDINANCE APPROVING THE REZONING OF 802 E. SOUTHRIDGE ROAD TO R-2A LOW DENSITY RESIDENTIAL

1st reading - 2/22/21

2nd reading - 3/8/21
3rd reading and Public Hearing - 3/22/21

Documents:

[02-22-2021_ORDINANCE_15014_ORD 802 E Southridge Rezoning.pdf](#)
[02-22-2021_ORDINANCE_15014_MEMO 802 E Southridge Rezoning.pdf](#)
[02-22-2021_ORDINANCE_15014_802 E Southridge Rezoning Application.pdf](#)
[02-22-2021_ORDINANCE_15014_802 E Southridge Rezoning Original Sugar Creek PUD.pdf](#)

I. **DISCUSSION**

1. Discussion Of Use Of Sale Proceeds From Southridge Estates

Documents:

[Memo on Southridge Sale Proceeds.pdf](#)

2. Discussion - Zoning Ordinance Updates Related To Downtown Design Guidelines And Highway 14 Corridor

Documents:

[02-22-2021_DISCUSSION_Zoning Ordinance Update Memo.pdf](#)

3. Discussion - RFP For Real Estate Services For Edgewood Property

Documents:

[RFP for Real Estate Services Edgewood.pdf](#)
[Edgewood Info Sheet.pdf](#)

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

